



1001 Bridge Street
Vernonia, OR 97064
503-429-5291
Fax 503-429-4232
TTY 1-800-735-2900

Dear Business Owner,

The City of Vernonia levies a business license fee each year. The fees are imposed upon all business trades, shops, professions, callings and occupations and are required for any person to transact and carry on business within the City. A business is delinquent if not paid within ten days after beginning to engage in business and will be charged ten percent, per month. Business license for the year 2009-2010, which run from July 1, 2009, through June 30, 2010, is now due.

Ordinance No.303 as amended by Ordinances 476, 591, and 716 and 765. Section 13: Licenses for Combination of Businesses states "When more than one business, trade, occupation, profession, or pursuit shall be conducted, carried on, engaged in, or pursued in the same place of business by the same person, firm, corporation, each of the said enterprises shall be plainly noted on the said license receipt, and a business license fee shall be collected in full for each of said enterprises."

Business license-basic fees are as follows:

Fee for in-city business owners serving Vernonia City residents:

July 1 through June 30 (One (1) year)	\$60.00
January 1 through June 30 (Six (6) months)	\$30.00

For out-of-city business owners serving Vernonia City residents:

July 1 through June 30 (One (1) year)	\$80.00
January 1 through June 30 (Six (6) months)	\$40.00

Please let us know how we can assist you in providing service to your business. If you feel you do not need a business license, please return the application stating the reason why.

Thank you for your prompt payment. Please make checks payable to: City of Vernonia. Your payment may be mailed or dropped off at Vernonia City Hall, 1001 Bridge Street, Vernonia, OR 97064.

Sincerely,

Joann M Glass
City Recorder