



WEEKLY DEPARTMENTAL UPDATES

JUNE 26, 2015

ADMINISTRATION / UTILITY BILLING

- As of June 26, 2015 the outstanding balances on active accounts are as follows:
 - 90 day 13.38
 - 60 day 300.66
 - 30 day 2174.39
- Reminder no door hangers will be sent out
- Reminder Shut offs will on July 1, 2015
- Updating and sending out business license
- 3 new water/sewer services

POLICE DEPARTMENT - VPD

- June 17th, 2015 – June 25th, 2015 – The total number of Calls for Service and Officer initiated activity was “75”. Details of the weekly activities are outlined “as above” in a monthly report. Statistics are compiled at the end of the month and the official data is not available until the following month. Therefore, the monthly reporting will always be for the previous month.

FINANCE

- No report this week.

PUBLIC WORKS.

- No report this week.

LIBRARY

- Library staff handed out 74 free books to kids at the Summer Meals Program on Friday, June 19. Books were provided by a non-profit organization called All Together Now.
- 77 kids are signed up for the Summer Reading Program. Children can still sign up, now through the end of July.
- The library hosted the first Summer Reading event of 2015 on Thursday, June 25. Historic Heroes: The Weeds of Vernonia, a presentation by Tobie Finzel. 21 people attended.

- Coming Up: Border Collies International, a performing dog team Wednesday, July 1, 6 pm at Hawkins Park.
- The library now has a people counter installed at the entryway. This counter will give more accurate statistics for the required Oregon State Library report, and be useful for in house statistics.

PARKS

- Parks department filled in ruts at Ora Bolmier Park along the roadside adjacent to the park.
- Staff performed routine maintenance on parks equipment.
- Clean-up continued at Spencer Park. Trees were trimmed so that our mower could get to a few unreachable spots.
- Routine mowing and weed-eating is ongoing at all parks and all the empty city's properties.
- Parks Superintendent will be away next week, attending a cross connection class relating to water service.

CITY RECORDER / ADMINISTRATION

- At the City Council meeting on June 15th the City Council voted unanimously to amend Resolution 14-08 the Master Fee Schedule. The amendment addresses a correction to the Sewer Loan Repayment Fee. The prior language stated a Sewer Loan Repayment Fee of 57.00, when in fact it the fee is "per equivalent residential or commercial unit per month." Some property owners have multiple residential units and should pay for each unit. The City Recorder drafted a letter that will be sent to property owners of multi-residential properties notifying them of the City Council decision to amend Resolution 14-08 in regards to Sewer Loan Repayment fee correction and the increase in the Sewer Loan Repayment fee amount in their next bill.
- The deadline to apply to be a City Councilor candidate is June 30th, 2015.
- The City Council Meeting scheduled for July 20th has been cancelled due to a projected lack of a quorum.

CITY ADMINISTRATOR

- City Administrator met with Ashley Baggett Coordinator, Tobacco Prevention – The Public Health Foundation of Columbia County (TPHFCC) to review draft of policy for A Tobacco Free Ordinance. The Ordinance, together with an informative PPW presentation will be presented to Council at the July 6th Council meeting.
- After conversation with Romtec' staff pertaining to the Spencer Park Restrooms, City staff is in the process of finalizing language of RFP for construction of the restrooms. Romtec is willing to collaborate/compromise on the construction costs if City can find help for ground prep and foundation construction. In order to explore such possibility, the RFP will be divided in total cost and ground prep/foundation construction costs.
- City Administrator met with Pam Weller (Wauna Federal Credit Union Branch Manager) to sign all the financial documents pertaining to the purchase of a new mower. The mower (six feet mowing bed) will be primarily used at Spencer Park and all the empty city lots. It is anticipated that the equipment will be paid in four (4) years.