



## WEEKLY DEPARTMENTAL UPDATES

JUNE 19, 2015

### ADMINISTRATION / UTILITY BILLING

- As of June 19, 2015 the outstanding balances on active accounts are as follows:
  - 90 days \$11.99
  - 60 days \$423.17
  - 30 days \$2,177.64
- **Reminder:** Starting this month no door hangers will be posted, for late accounts, to be reminded to pay their water bill.
- Water Shut offs will be on Wednesday, July 1st, 2015.
- Staff is updating, and sending out, business license forms for annual renewal
- 2 electrical permits issued this week
- 1 mechanical permit issued this week

### POLICE DEPARTMENT - VPD

- Statistics; The total number of calls for service and officer initiated activity in **May 2015** was **242**. This includes the following;

1- Abandon 911	1- Abandon Vehicle	1- Alarms	7 - Animal Calls
0- Assault	19- Agency Assist	16- Area Patrol	23- Assist Public
0- Attempt to Locate	3- Burglary (Cold)	5- Civil Situations	-Criminal Mischief
1- Disabled Vehicle	2- Disturbance	0- Death Inv.	3- Domestic-Hot
1- Domestic-Cold	0- Drug Activity	0- DUII Info.	0- Endangering
6- Foot Patrol	1- Fraud Activity	0- Game Violation	3- Harassment
1- Hazard	1- Hit & Run	3- Information	2- Intox. Subject(s)
2- Juvenile Issues	0- LEDS Activity	41- Miscellaneous	0- MIP
1- Missing Person	1- Noise Complaints	4- Nuisance	0- Open Door
14- Phone Messages	1- Premise Check	2- Prowler.	1- Property Found
0- Pursuit	0- PIO Request	16- Report Follow-up	16- Misc. Radio Calls
0- Repossession	0- Sex Crime	0- Suicide Threat	4- Suspicious Circ.

6- Suspicious Person  
1- Threats  
5- Traffic Stops

4- Suspicious Vehicle  
2- Traffic Acc. No/Inj  
2- Trespassing

1- Stolen Vehicle  
0- Traffic Acc. Inj  
2- Unwanted Subject

0- Thefts  
8-Traffic Complaint  
0- Violation of R.O.

- **May 29<sup>th</sup>, 2015 – June 16<sup>th</sup>, 2015** – The total number of Calls for Service and Officer initiated activity was “97”. Details of the weekly activities are outlined “as above” in a monthly report. Statistics are compiled at the end of the month and the official data is not available until the following month. Therefore, the monthly reporting will always be for the previous month.
- **Nuisance Violations:**
  - 228 Total Violations
  - 119 Completed
  - 109 Pending

## FINANCE

- Interviews for the public works position were held last week. On Monday the position was offered to Tyler Dougherty. Tyler has previous experience in public works and will make a great addition to the staff. We are happy to welcome him to the team!
- Final approval from the funding agencies has occurred this week and the Notice of Award should be going out to the contractor that was chosen for the WWTP. We are hoping construction will begin soon.
- Staff is researching online reservation programs for Anderson Park. All State and County parks utilize online reservations and payment which saves a lot of time for the park host and staff. We are hoping to present findings to City Council and Parks Committee soon, and potentially have a program ready for use before the end of the summer....or for next season.
- Finance Director attended the Council meeting Monday night in order to have the Vernonia Police Department Collective Bargain Agreement (CBA) approved. It will be signed by all parties early next week and will cover the next three years.
- Financing for the new tractor that was approved in the budget is in place. We have ordered the equipment and it should arrive in early July. The payment will be shared by several departments as it will be used for many different purposes throughout the city.
- The dam at Hawkins Park is up and the pool is open. Drew will be on lifeguard duty in the afternoons. Please keep in mind that children under 11 must be accompanied by an adult or older sibling. Anyone who doesn't follow posted rules may be asked to leave the pool. I would like to thank Drew for his hard work and dedication to making sure everyone at the pool is safe.

## PUBLIC WORKS.

- Public Works staff has been spending a considerable amount of time moving sprinklers this week at new Spencer Park. After a week of fine tuning the task is becoming much easier and less time consuming.
- Public Works met with the new water master to confirm that Rock Creek gauge is functioning properly. The gauge is very important as it determines the flow of Rock Creek in cubic ft. per second. The flows determine if

we need to implement water curtailment measures. The 1st. level of water curtailment occurs at 14cfs which is voluntary water conservation. The second level occurs at 12cfs which means odd / even days of outdoor watering. The 3rd. level occurs at 10cfs which prohibits any outside watering. Rock Creek is currently flowing at 23cfs.

- Staff has been spending any extra time this week weed spraying all City properties.
- Water plant operations take up more staff time this time of year as water consumption almost doubles. Normal water use for a single day is about 190 thousand gallons and a water plant run time of 5-6 hrs. Water use now is about 300 thousand gallons per day with a water plant run time of 10-11 hrs.

## LIBRARY

- 67 kids signed up for the library Summer Reading Program in the first 3 days of sign-ups. That is a record! Summer Reading participants keep track of time reading and get a prize drawing ticket for every hour. Kids who turn in their reading log between July 27 and August 15 get to choose a free book and enter a Grand Prize Drawing.
- Summer Reading events start next week with Historic Heroes: The Weeds of Vernonia, Thursday, June 25, 6:00 pm. Presentation by Tobie Finzel.
- Free WiFi is now available at the library! Thank you to the Friends of the Vernonia Library for funding and supporting this project.
- **There is a Part-Time Library Assistant position open at the Library.** If interested, please check the City of Vernonia website for information and an application. Or pick up an application at City Hall.

## PARKS

- Our Parks staff, assisted by the PW crew, rebuilt the dam at Hawkins Park. So our "Swimming Hole" (pool) is open, and staffed with lifeguards. Also, the kids' pool and the surrounding area were pressure washed.



- A lot of focus is still on new Spencer Park where we have began a watering schedule for the grass which involves moving the 2 different watering systems to ensure proper water coverage. We have been doing post fence installation and clean up by filling in around the posts that were put in.
- Staff corrected a problem with one of the docks at the lake. The dock was unstable and starting to lean into the water. We pulled the dock farther back under the ramp by about 6-8 feet to give it better support.
- Our Summer temp employee " Mathew Harris " has been doing a lot of weeding and landscaping around town including locations such as the lake and around the grounds at city hall.
- Regular parks upkeep and maintenance is ongoing.



The Swimming Hole is open....Ready to go..... Come on over.....

#### CITY RECORDER / ADMINISTRATION

- City Recorder met with Eagle Scout Jared Medaris regarding a potential Eagle Scout project to improve the New Spencer Park playground and covered play shed area. The project is slated to be completed before the park's Grand Opening Saturday August 8<sup>th</sup>.
- City Hall will be CLOSED Friday, July 3<sup>rd</sup>, 2015 in observance of Independence Day.
- Completed ODOT permit for the 4<sup>th</sup> of July Parade which will start at Weed Avenue and end at State Street. Parade line up on Weed Avenue at 5:00pm, parade starts at 5:30pm. Come down and celebrate Independence Day. ***The middle area of the New Spencer Park will be open to citizens for watching the Fireworks. Fireworks start at dusk.***

- **REMINDER:** The new sports fields (*at the New Spencer Park*) are closed until Saturday, August 8<sup>th</sup>, 2015. The City would appreciate it if citizens would stay off the fields, and refrain from allowing pets on the fields as they may pollute the areas where kids will play.



- Met with Vernonia Booster sports leaders, Superintendent Aaron Miller, Finance Director Angie Handegard, and Bill Langmaid regarding scheduling for use of new sports fields at New Spencer Park. The new sports fields activities will be scheduled by City Staff, while the Stadium area, football field, high school baseball and softball field areas activities will be scheduled by the school district. The school district has a long term lease for that area, and will retain usage until replacement fields are built at the new school site.
- City Council is still accepting applications, until June 30<sup>th</sup>, for those interested in being appointed to City Council. Candidates will be interviewed on July 8<sup>th</sup> – 6:30pm at City Hall.

#### CITY ADMINISTRATOR

- Conversation with representatives of Romtec (designing, manufacturing, and supplying public restroom buildings) in preparation for the projected construction of restrooms at the New Spencer Park. With direction from both the Parks Committee and the City Council, Staff has been discussing, and finalizing, with Romtec, the extent of cost and strategy for the new restrooms facilities (design, supply, shipping, and construction).
- Working on tobacco free policy for our parks. City Administrator had conversation with Ashley Baggett, Coordinator, Tobacco Prevention – The Public Health Foundation of Columbia County (TPHFCC). Scheduled a meeting for earlier next week to review draft of policy, receive assistance, and discuss extent of support in drafting/finalizing ordinance, and presenting it to our committee(s) and council for discussion and adoption.
- City Administrator and Human Resource Manager meet with a candidate for the Anderson Park Host position. The City had previously selected a candidate for the position, but after having initially accepted the position, the candidate accepted another offer elsewhere.