

Vernonia Library Board

 ORIGINAL

Meeting Minutes for

Tuesday, September 1, 2015
701 Weed Ave
Vernonia, OR 97064
10:00 A.M.

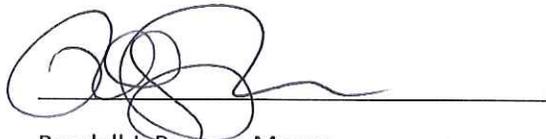
- I. Regular meeting was called to order at 10:05 am by Janelle Cedergreen.
- II. Board members Janelle Cedergreen, Lynn Fulgham, Audeen Wagner, Nancy Burch and Brandi Fennell, and Grant Williams were present. Library Director Shannon Romtvedt was present.
- III. Grant Williams made a motion to accept the agenda, seconded by Audeen Wagner. Motion passed.
- IV. Minutes from June 2015, regular meeting were reviewed. Audeen Wagner made a motion to accept the minutes with word "absent" corrected to "excused" seconded by Lynn Fulgham. Motion passed.
- V. No public comments.
- VI. Board member reports on items not on the agenda.
 - a. Board members discussed taking Neil Lloyd to lunch in appreciation of his service on the Library Board.
 - b. Janelle Cedergreen reported that she did not receive reply back to an email sent to City Administrator (Mammone) in response to her request for a maintenance plan for city property, including the library. The topic will be added to an agenda later in the year.
- VII. Old Business
 - a. Library Director introduced Board Member, Brandi Fennell, as the new Library Assistant. Brandi started with the library in July and has been a wonderful addition.
 - b. Board Members updated contact information on the Library Board Profile.
 - c. Library Director reported that policy updates for Vernonia Public Library Policies and Procedures and Behavior in the Vernonia Public Library would be moved to a later agenda.
 - d. Audeen Wagner and other board members confirmed Books on Wheels is a project that we should still pursue. Audeen will finalize details on a document describing the program. Once that has been reviewed by board members, the Library Director will submit with a staff report to City Council.
 - e. Grounds maintenance for the remainder of the year was discussed by Board members. Janelle Cedergreen and Nancy Burch volunteered to watch the weather and water as needed along with other volunteers. Library Director will contact Master Gardener Linda Perry to see if anything else should be done for the plants during the Fall season.
- VIII. New Business

- a. Library Director answered questions related to changes at city hall and where Library Board requests, questions, etc. go until there is a City Administrator in place.
 - b. Board members clarified the terms of Juvenile Nonresident cards. Students, grades K-12 living in the Vernonia School District are eligible for a free card at the library, with a borrowing limit of 10 items. This would include homeschoolers as well as VSD students.
 - c. Board members decided to cancel October's meeting due to several planned absences. The next meeting will be Tuesday, November 3, 10 am.
 - d. As Neil Lloyd finished his term and will not be renewing, there is an open Library Board position. The Library Director will pass this information on to city hall to post and board members will publicize word of mouth.
- IX. Director's report
- a. Library Director announced she will be on leave September 21 through the end of October.
 - b. Library Director wrote an article for the *Vernonia's Voice* to announce the completion of the Memory Garden project. Kala Cota wrote a poem for the article. It will come out in the September 3 issue of the paper.
 - c. Author Molly Gloss will be a special guest at the Book Discussion meeting on Monday, October 26.
 - d. Wifi has quickly increased in usage and has been well received by patrons. Library Director put an ad in the paper to publicize. There were 18 different "clients" when wifi started in June. In July and August there were over 40.
- X. Reports/recommendations to city administrator or city council.
- a. Announce open Library Board position and cancelled October meeting.
- XI. Agenda items suggested for the next meeting on Tuesday, November 3, 10 am.
- a. Prioritizing a list of projects for the year.
 - b. Books on Wheels report.
- XII. Grant Williams made a motion to adjourn the meeting. Nancy Burch seconded. Meeting adjourned at 11:02 am.

These minutes were approved at the November 16th, 2015 City Council meeting.



Nicholas D. Welch, Interim City Recorder



Randall J. Parrow, Mayor