

## Vernonia Library Board

### *Meeting Minutes for*

Tuesday, February 2, 2016

701 Weed Ave

Vernonia, OR 97064

10:00 A.M.

- I. Regular meeting was called to order at 10:00 am by Janelle Cedergreen.
- II. Board members, Audeen Wagner, Nancy Burch, Brandi Fennell, Janelle Cedergreen, Grant Williams, Lynn Fulgham, and Haley Ayres were present. Library Director Shannon Romtvedt was present.
- III. Grant Williams made a motion to accept the agenda, with an addition by Janelle Cedergreen to Board Member reports, seconded by Lynn Fulgham. Motion passed.
- IV. Minutes from January 2016, regular meeting were reviewed. Nancy Burch made a motion to accept the minutes seconded by Lynn Fulgham. Motion passed.
- V. No public comments.
- VI. Board member reports on items not on the agenda.
  - a. Janelle Cedergreen asked why library expenditures were listed as \$0 under Section B. Capital Outlay in the Oregon State Library statistical report. Library Director explained that this section is for new buildings, renovations, and furnishings. Not for repairs or regular building costs.
- VII. Old Business
  - a. Board members welcomed Haley Ayres to the Library Board. Haley Ayres is new to the area, moved in the Summer of 2015 and has 2 young children. Her term is 2015-2019.
  - b. Audeen Wagner reported on Books on Wheels. Publicity for the program has begun and there is now one client. Information was sent through Meals on Wheels and an ad will be created for the Vernonia's Voice. Library Director and Audeen Wagner explained that for privacy reasons, we need to be careful about contacting individuals.
  - c. Make Vernonia Shine Day is set for Saturday, April 23. City Hall has instructed the library to plan out a project. The library will be weeding, trimming bushes, spreading bark chips, and power washing. Library Director will coordinate this project. There will be smaller outdoor clean up on Saturday, February 27, 10 am – 1 pm (weeding, tree trimming).
  - d. Library Director asked board members to continue thinking of volunteers for Library Board. Grant Williams asked if he would need to step down if he is at the end of his second term. Library Director will clarify the rules on terms.
- VIII. New Business

- a. Library Director passed around a proposal to reduce the Adult Nonresident fee to \$25 and introduce a sponsorship program. The purpose of the fee reduction is to encourage more use of the library. Particularly by families and individuals that are just out of the city limits (in the Vernonia Rural Protection Fire District). Board members considered different options. One option was to set the rate for individuals (\$25) and families (\$40). Scappoose Library separates fees by individual, family, and senior citizen. Grant Williams made a motion to approve the \$25 rate and submit a recommendation to city council. Brandi Fennell seconded the motion. Motion passed. Library Director will bring a proposal for the sponsorship program to the next meeting.

IX. Director's report

- a. Friends of the Library are considering different options for the Study Club funds. Possibilities include: Large Print books, new furniture for the childrens area, a display case. Library Director will update when a plan is in place.
- b. 2<sup>nd</sup> Annual Dr. Seuss event is coming up Tuesday, March 1, 6:30 pm. This event drew over 70 people last year. The Friends of the Library Booksale is set for Friday, March 11, 4-7 pm, and Saturday, March 12, 10 – 4 pm.
- c. The Vernonia Public Library was awarded a \$1000 non-matching Books for Children grant from the Libri Foundation. Normally, this is a matching grant but the project is changing hands from the Libri to the Pilcrow Foundation, so criteria is different this year. The \$1000 comes in the form of a credit to an account in the Junior Library Guild. The library will need to spend the money by the end of 2016.
- d. Library Director is waiting to submit the Oregon State Library Statistical Report to city council until the state is finished with the library comparison report. That way statistics can be compared with other library in Columbia County.

X. Reports/recommendations to city administrator or city council.

- a. Adult Nonresident Fee
- b. Clarifying rules for board members serving multiple terms

XI. Agenda items suggested for the next meeting on Tuesday, February 2, 10:00 am.

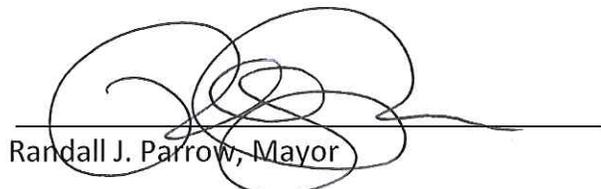
- a. Sponsorship Program

XII. Grant Williams made a motion to adjourn the meeting. Brandi Fennell seconded. Meeting adjourned at 11:13 am.

These minutes were approved at the March 7th, 2016 City Council Meeting.



Stephanie Borst, City Recorder

  
Randall J. Parrow, Mayor