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CITY COUNCIL AUGUST 18, 2014 AGENDA
REGULAR MEETING/PUBLIC HEARING 7:00 PM
City Hall , 1001 Bridge St. Vernonia OR 97064

Vision Statement

Vernonia will continue to build a secure and diverse economic foundation while maintaining its historic atmosphere and undying sense of community through the values of: Pride – Integrity – Respect

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

1. Call to Order and Pledge of Allegiance: Mayor Josette Mitchell

2. Additions or Corrections to Agenda

A Proclamation – Proclaim September 2014 “United Way of Columbia County Fund Raising Month”

3. Mayor Report

A. Information Only -- Jeff Burch, Public Works Foreman, has been monitoring the water gage at Rock Creek and will let Council know when and if it is time to Request Voluntary Reduction in water use.

4. Councilor Committee Meeting Reports

5. Topics from the Floor/Audience Participation

Persons addressing the Council must state their name for the record. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

6. Consent Agenda for Acceptance

The Consent Agenda is a policy of the governing body to approve, in one motion, routine and/or noncontroversial items, which can be determined prior to the meeting.

A. Library Board Minutes May 6, 2014

7. Consent Agenda for Approval

A. City Council Minutes August 4, 2014

8. Unfinished Business

9. New Business

A. Public Hearing Open: The City of Vernonia is eligible to apply for a 2014 Community Development Block Grant from the Oregon Business Development Department. CDBG funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Staff Report

Public Comments/Questions from Audience

Proponents, Opponents, Neutral

City Council or Staff reply to Public Comments and Questions

Close Public Portion of the Public Hearing

Close Public Hearing

Proposed Action

10. Business from Departments

- A. Police Department – Chief Michael Conner
- B. City Administrator – Pro-Tem Josette Mitchell

11. Ordinances/Resolutions

12. Correspondence

13. Items from Mayor, Councilors, City Administrator

14. Recess to Executive Session as per ORS 196.660(2)

15. Return to Open Session for Final Action

Adjournment

*****AMERICANS WITH DISABILITIES ACT NOTICE*****

Please contact the City Recorder, Vernonia City Hall, 1001 Bridge Street, Vernonia, OR 97064 (Phone No. 503-429-5291) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TCC users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

United Way
of Columbia County



The City of Vernonia
Declares

A PROCLAMATION

WHEREAS, our Community exists not alone in the houses and streets and people that give it the right to a place on the map, it exists in the hearts of its people; and

WHEREAS, United Way believes in creating opportunities for a better life for all by “Living United” and encourages our residents to designate their United Way contributions to their home county; and

WHEREAS, United Way raises funds via campaigns to support health, welfare, and character-building organizations in Columbia County and works to improve lives, build hope and strengthen the community for 50 years; and

WHEREAS, United Way of Columbia County has set a goal to raise the amount of \$310,000, which has been approved as a necessary, realistic, and attainable goal by representatives of communities throughout Columbia County; and

WHEREAS, through the United Way of sharing our financial resources, our personal assistance is magnified and made more effective, bringing a greater measure of help to those we could not reach alone; and

WHEREAS, the United Way of Columbia County recognizes and appreciates the many contributions of volunteer hours and dollars in making our community a better place to live and work. Thanks to all of them, it works for all of us in Columbia County.

NOW, **THEREFORE**, I, _____ Mayor of the City of _____ do hereby proclaim September 2014 “**United Way of Columbia County Fund Raising Month**” and urge all citizens of our Community to support activities and efforts of the United Way of Columbia County.

In witness whereof, I hereunto set my hand this _____ day of _____ 2014

Josette Mitchell, Mayor

Vernonia Library Board

Meeting Minutes for

Wednesday, May 6, 2014
701 Weed Ave
Vernonia, OR 97064

- I. Regular meeting was called to order at 9:05 a.m. by Barbara Ward.
- II. Board members Neil Lloyd, Nancy Burch, Barbara Ward, Lynn Fulgham, Audeen Wagner, and Janelle Cedergreen were present. Grant Williams was excused. Donna Webb, City Council Liaison, and Jennifer Moloney, Secretary were present.
- III. Janelle Cedergreen made the motion to approve the agenda; Lynn Fulgham seconded. Approved.
- IV. Minutes of April 2, 2014 library board meeting were approved; Janelle Cedergreen made the motion with Neil Lloyd seconding. Approved.
- V. There were no public comments
- VI. Old Business
 - A. Update from Audeen regarding reaching out to seniors for library services. Karen at the Senior Center would like a flyer. There has been no response from any seniors at this time.
- VII. New Business
 - A. Reviewed current budget to date. No questions or concerns at this time.
 - B. Clean up at library. Dates scheduled for May 17th 10-12 and June 14th 10-12.
- VIII. Director's Report
 - A. Job descriptions have been completed. Special meeting scheduled to discuss job descriptions for May 17th at 9:00 a.m.
 - B. Budget for 2014-2015 has been tentatively approved.
 - C. Received 60 playaways donated from St. Helens Public Library.
- IX. Reports/Recommendations to City Administrator or City Council
None
- X. Niel Lloyd made the motion to adjourn the meeting; Janelle Cedergreen seconded the motion. Motion passed. The May 6, 2014 library board meeting adjourned at 10:13 a.m.



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CITY COUNCIL AUGUST 4, 2014 **MINUTES**
REGULAR MEETING/PUBLIC HEARING – 7:00 PM
City Hall, 1001 Bridge Street, Vernonia OR 97064

Councilors Present: Mayor, Josette Mitchell; Councilors: Donna Webb, Bruce McNair, Kim Tierney and Randy Parrow
Staff Present: Chief Michael Conner; Joann Glass, City Recorder
Press: Vernonia's Voice, Scott Laird

1. Call to Order and Pledge of Allegiance: Mayor Mitchell called the meeting to order at 7:00 pm

2. Additions or Corrections to Agenda

Additions: New Business D Police Car Purchase

E. Trees at Spencer Park along sidewalk

F. Status of Airport Park

Councilor McNair moved, "To accept the agenda for August 4, 2014 with the addition noted." Councilor Webb seconded the motion. Motion carried.

Presentation: Bike Friendly Program for Anderson Park – Scott Laird

Scott shared with the Council that Anderson Park Campground has been recognized as Bike Friendly by Travel Oregon! This is a commitment to welcoming cyclists and providing specific amenities they may need. Scott shared a picture of the sign that will be placed at the park showing it is Bike Friendly. Anderson Park will be listed on Travel Oregon's consumer marketing channels including Traveloregon.com and RideOregonRide.com and a Bike Friendly icon will appear next to the listing.

3. Mayor Report

No report presented

4. Councilor Committee Meeting Reports

No Committee Reports presented

5. Topics from the Floor/Audience Participation

Persons addressing the Council must state their name for the record. All remarks shall be directed to the entire City Council. The Council reserves the right to delay any action requested until they are fully informed on the matter.

No Topics from the Floor or Audience Participation

6. Consent Agenda for Acceptance

The Consent Agenda is a policy of the governing body to approve, in one motion, routine and/or noncontroversial items, which can be determined prior to the meeting.

No Minutes from Committees presented

7. Consent Agenda for Approval

A. City Council Minutes July 21, 2014

Councilor McNair moved, "To accept the July 21, 2014 minutes as presented." Councilor Parrow seconded the motion with Councilor Webb and Councilor Tierney both abstaining. Motion carried.

8. Unfinished Business

No unfinished business presented

9. New Business

A. Open Public Hearing -- The Vernonia City Council considers it convenient to convey Property Tax ID: Tax Lot No. 4N4W04BC04800 because it is of little value, it was originally part of the adjacent property owner's lot, it will increase the usability and value of the adjacent parcel, and it is not needed for public use.

Staff Report

Mayor Mitchell explained this piece of property has no value attached to it and has no value for the city to keep.

Public Comments/Questions from Audience

Proponents, Opponents, Neutral

There were no comments from the audience either for a proponent, opponent or neutral.

City Council or Staff reply to Public Comments and Questions

No comments or questions

Close Public Portion of Public Hearing

Mayor Mitchell closed the public portion of the Public Hearing and the Public Hearing at 7:09 pm.

B. Discussion and Motion – Amendment to extend HLB OTAK Engineering Services Contract

Councilor Webb moved, "That the City Council approve the contract extension with HLB OTAK, and authorize the Mayor to sign it." Councilor Tierney seconded the motion. Motion carried.

C. Discussion and Motion – Approve Change Order #1 – CV and Custom Excavating Contract and Hazard Mitigation Grant Program Contract, FEMA DR-1824-OR

Councilor Parrow moved, "That the City Council approve Change Order #1 to the Demolition Contract, and authorize the Pro-Tem City Administrator to sign it." Councilor Webb seconded the motion. Motion carried.

Council Consensus was to accept the Hazard Mitigation Grant Program Contract, FEMA DR-1824-OR

D. Police Vehicle Purchase

Chief Conner explained to Council that the Police Department did not include vehicle purchases within the current budget but planned to purchase a new patrol vehicle during the 2016 budget cycle. However, the Scappoose Police Department is currently in the process of replacing their SUV's (Chevrolet Tahoe's) with patrol cars and are selling their Tahoe's.

which we would have to install. One of the vehicles has roughly 18,000 miles and the other just over 30,000 miles.

The city has just made the final vehicle payment on the last new vehicle we purchased, (Chevrolet Tahoe). This vehicle was new and fully equipped and we paid nearly \$60,000 for this single vehicle.

The City's Financial Administrator has reviewed options that would allow us to purchase these vehicles now, and pay later. Wauna Federal Credit Union has advised that they will finance the vehicles and defer payment until July 2015.

The Police Department should sell two patrol vehicles, which will likely cover the first annual payment for the new ones.

Councilor Tierney moved, "To approve the purchase of the aforementioned vehicles on the 48 month terms as indicated in the attached email and move forth with the sale of two current Vernonia Police Department Vehicles." Councilor Webb seconded the motion. Motion carried.

E. Trees at Spencer Park

Councilor Webb shared that there was a concern about the condition of the he two trees next to the sidewalk at Spencer Park near the play structure and if it was time to take them down.

Council consensus was that the Parks Committee needs to look into this concern and give a recommendation to Council on their findings.

F. Airport Park Concern

Councilor Tierney shared that she had heard that the Airport Park restrooms were smelling really bad and that the park was not looking good.

The Seager's have been taking care of the park and were in the audience and assured the Council that there is not a problem with the restrooms smelling bad and that the park is looking good.

10. Business from Departments

A. Police Department – Chief Michael Conner

A. Police Blotter – Hand out at meeting.

Chief Conner shared that the position for Police Records Clerk has been filled by Eva Lieninger

Jamboree was busy with 10 arrests which is higher this year than in the past year.

Councilor Webb questioned if there were any problems with the Beer Garden at the Logging Show.

Chief Conner reported there were no complaints.

Chief Conner reminded Council that Vernonia Night Out was Tuesday night at 5 pm at the Vernonia Fire Station. He would be in the dunk tank.

Councilor Webb shared that the Vernonia Neighborhood Watch was doing good and that there is a new person in transition to head it up.

Councilor McNair asked about the possibility of having a discussion on Mental Health Issues and how the system works and how this affects the Neighborhood Watch groups and reporting.

Chief Conner suggested inviting to one of the Neighborhood Watch Meetings Columbia County Mental Health Director to give a presentation.

B. City Administrator – Pro-Tem Josette Mitchell

Josette shared that she wrote a letter requesting an extension to the Spencer Park Grant which was scheduled to expire June 2014 and received an extension until December 2015. This will give time for the Restroom and Shelter to be constructed.

Bill Sword has not signed the resolution for him hauling logs to his property. Councilor McNair questioned the final numbers from the BioSolids Project. Josette reported Financial is still waiting for the final numbers.

11. Ordinances/Resolutions

A. Resolution No. 17-14 – Declaring Certain Property of the City is not needed for Public use and Authorizing the Conveyance of such Property.

Councilor McNair moved, “To approve Resolution No. 17-14 Declaring Certain Real property of the City is not Needed for Public Use and Authorizing the Conveyance of such property.” Councilor Webb seconded the motion. Motion carried.

12. Correspondence

No correspondence presented

13. Items from Mayor, Councilors, City Administrator

Councilor Webb expressed that she was pleased with Jamboree this year. There was an increase of people and it went well.

Councilor McNair expressed that he was disappointed that the new City Administrator was taking his time to start.

Councilor Parrow expressed that the new City Administrator had prior commitments.

Councilor Webb expressed it takes time to make a change and the contract wasn't signed until later.

Councilor Webb reported that on August 14 and 15 it has been scheduled to do a wood preserve on the Scout Cabin and everyone is welcome to come and help starting at 10 .

Councilor Parrow shared that the new City Administrator will be attending Vernonia Night Out.

Councilor Tierney shared that she wanted to acknowledge Josette for all the work she has done these last months.

Mayor Mitchell reported that she will be gone from August 25th through September 2.

Chief Conner questioned that the two vehicles that were requested are black and white. Does the Council want them painted all white like the ones they have now or let them as they are. Council Consensus was to save money and leave them as they are black and white.

Adjournment: City Council adjourned the August 4, 2014 meeting at 7:48 pm

Signed this _____ day of _____, 2014

Josette M. Mitchell, Mayor

Attest: _____
Joann M Glass, City Recorder

Aug. 4, 2014

DRAFT City Council Minutes

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Public Notice and Notice of Public Hearing

The City of Vernonia is eligible to apply for a 2014 Community Development Block Grant from the Oregon Business Development Department. Community Development Block Grant funds come from the U.S. Department of Housing and Urban Development. The grants can be used for public facilities and housing improvements, primarily for persons with low and moderate incomes.

Approximately \$12 million will be awarded to Oregon non-metropolitan cities and counties in 2014. The maximum grant that a city or county can receive is \$2,000,000.

The City of Vernonia is preparing an application for a 2014 Community Development Block Grant from the Oregon Business Development Department for a new community facility to house the Senior Center and Food Bank. It is estimated that the proposed project will benefit at least 500 persons, of whom 100% will be low or moderate income.

A public hearing will be held by the City Council at 7:00 pm on Monday, August 18, 2014 at City Hall, 1001 Bridge Street, Vernonia, Oregon. The purpose of this hearing is for the City Council to obtain citizen views and to respond to questions and comments about: community development and housing needs, especially the needs of low- and moderate-income persons, as well as other needs in the community that might be assisted with a Community Development Block Grant project; and the proposed project.

Written comments are also welcome and must be received by Thursday, August 14, 2014 at 1001 Bridge Street, Vernonia, Oregon 97064. Both oral and written comments will be considered by the City Council in deciding whether to apply.

The location of the hearing is accessible to persons with disabilities. Please contact Joann Glass at 503.429.5291 if you will need any special accommodations to attend or participate in the meeting.

More information about Oregon Community Development Block Grants, the proposed project, and records about the City's past use of Community Development Block Grant funds is available for public review at 1001 Bridge Street, Vernonia, Oregon during regular office hours. Advance notice is requested. If special accommodations are needed, please notify Joann Glass, City Recorder at 503.429.5291 so that appropriate assistance can be provided.

Permanent involuntary displacement of persons or businesses is not anticipated as a result from the proposed project. If displacement becomes necessary, alternatives will be examined to minimize the displacement and provide required/reasonable benefits to those displaced. Any low- and moderate-income housing which is demolished or converted to another use will be replaced.