



CITY COUNCIL JULY 6th, 2015 AGENDA
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

- 1. Call to Order and Pledge of Allegiance -- Mayor Parrow**
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- 4. Councilor Committee Meeting Reports**
- 5. Topics from the Floor/Audience Participation**
- 6. Consent Agenda for Acceptance**
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 - A. City Administrator Report
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- 14. Items from Mayor, Councilors, City Administrator**
- 15. Action Items Summary – City Administrator**
- 16. Adjournment**



WEEKLY DEPARTMENTAL UPDATES

JUNE 19, 2015

ADMINISTRATION / UTILITY BILLING

- As of June 19, 2015 the outstanding balances on active accounts are as follows:
 - 90 days \$11.99
 - 60 days \$423.17
 - 30 days \$2,177.64
- **Reminder:** Starting this month no door hangers will be posted, for late accounts, to be reminded to pay their water bill.
- Water Shut offs will be on Wednesday, July 1st, 2015.
- Staff is updating, and sending out, business license forms for annual renewal
- 2 electrical permits issued this week
- 1 mechanical permit issued this week

POLICE DEPARTMENT - VPD

- Statistics; The total number of calls for service and officer initiated activity in **May 2015** was **242**. This includes the following;

1- Abandon 911	1- Abandon Vehicle	1- Alarms	7 - Animal Calls
0- Assault	19- Agency Assist	16- Area Patrol	23- Assist Public
0- Attempt to Locate	3- Burglary (Cold)	5- Civil Situations	-Criminal Mischief
1- Disabled Vehicle	2- Disturbance	0- Death Inv.	3- Domestic-Hot
1- Domestic-Cold	0- Drug Activity	0- DUII Info.	0- Endangering
6- Foot Patrol	1- Fraud Activity	0- Game Violation	3- Harassment
1- Hazard	1- Hit & Run	3- Information	2- Intox. Subject(s)
2- Juvenile Issues	0- LEDS Activity	41- Miscellaneous	0- MIP
1- Missing Person	1- Noise Complaints	4- Nuisance	0- Open Door
14- Phone Messages	1- Premise Check	2- Prowler.	1- Property Found
0- Pursuit	0- PIO Request	16- Report Follow-up	16- Misc. Radio Calls
0- Repossession	0- Sex Crime	0- Suicide Threat	4- Suspicious Circ.

6- Suspicious Person
1- Threats
5- Traffic Stops

4- Suspicious Vehicle
2- Traffic Acc. No/Inj
2- Trespassing

1- Stolen Vehicle
0- Traffic Acc. Inj
2- Unwanted Subject

0- Thefts
8-Traffic Complaint
0- Violation of R.O.

- **May 29th, 2015 – June 16th, 2015** – The total number of Calls for Service and Officer initiated activity was “97”. Details of the weekly activities are outlined “as above” in a monthly report. Statistics are compiled at the end of the month and the official data is not available until the following month. Therefore, the monthly reporting will always be for the previous month.
- **Nuisance Violations:**
 - 228 Total Violations
 - 119 Completed
 - 109 Pending

FINANCE

- Interviews for the public works position were held last week. On Monday the position was offered to Tyler Dougherty. Tyler has previous experience in public works and will make a great addition to the staff. We are happy to welcome him to the team!
- Final approval from the funding agencies has occurred this week and the Notice of Award should be going out to the contractor that was chosen for the WWTP. We are hoping construction will begin soon.
- Staff is researching online reservation programs for Anderson Park. All State and County parks utilize online reservations and payment which saves a lot of time for the park host and staff. We are hoping to present findings to City Council and Parks Committee soon, and potentially have a program ready for use before the end of the summer....or for next season.
- Finance Director attended the Council meeting Monday night in order to have the Vernonia Police Department Collective Bargain Agreement (CBA) approved. It will be signed by all parties early next week and will cover the next three years.
- Financing for the new tractor that was approved in the budget is in place. We have ordered the equipment and it should arrive in early July. The payment will be shared by several departments as it will be used for many different purposes throughout the city.
- The dam at Hawkins Park is up and the pool is open. Drew will be on lifeguard duty in the afternoons. Please keep in mind that children under 11 must be accompanied by an adult or older sibling. Anyone who doesn't follow posted rules may be asked to leave the pool. I would like to thank Drew for his hard work and dedication to making sure everyone at the pool is safe.

PUBLIC WORKS.

- Public Works staff has been spending a considerable amount of time moving sprinklers this week at new Spencer Park. After a week of fine tuning the task is becoming much easier and less time consuming.
- Public Works met with the new water master to confirm that Rock Creek gauge is functioning properly. The gauge is very important as it determines the flow of Rock Creek in cubic ft. per second. The flows determine if

we need to implement water curtailment measures. The 1st. level of water curtailment occurs at 14cfs which is voluntary water conservation. The second level occurs at 12cfs which means odd / even days of outdoor watering. The 3rd. level occurs at 10cfs which prohibits any outside watering. Rock Creek is currently flowing at 23cfs.

- Staff has been spending any extra time this week weed spraying all City properties.
- Water plant operations take up more staff time this time of year as water consumption almost doubles. Normal water use for a single day is about 190 thousand gallons and a water plant run time of 5-6 hrs. Water use now is about 300 thousand gallons per day with a water plant run time of 10-11 hrs.

LIBRARY

- 67 kids signed up for the library Summer Reading Program in the first 3 days of sign-ups. That is a record! Summer Reading participants keep track of time reading and get a prize drawing ticket for every hour. Kids who turn in their reading log between July 27 and August 15 get to choose a free book and enter a Grand Prize Drawing.
- Summer Reading events start next week with Historic Heroes: The Weeds of Vernonia, Thursday, June 25, 6:00 pm. Presentation by Tobie Finzel.
- Free WiFi is now available at the library! Thank you to the Friends of the Vernonia Library for funding and supporting this project.
- **There is a Part-Time Library Assistant position open at the Library.** If interested, please check the City of Vernonia website for information and an application. Or pick up an application at City Hall.

PARKS

- Our Parks staff, assisted by the PW crew, rebuilt the dam at Hawkins Park. So our "Swimming Hole" (pool) is open, and staffed with lifeguards. Also, the kids' pool and the surrounding area were pressure washed.



- A lot of focus is still on new Spencer Park where we have began a watering schedule for the grass which involves moving the 2 different watering systems to ensure proper water coverage. We have been doing post fence installation and clean up by filling in around the posts that were put in.
- Staff corrected a problem with one of the docks at the lake. The dock was unstable and starting to lean into the water. We pulled the dock farther back under the ramp by about 6-8 feet to give it better support.
- Our Summer temp employee " Mathew Harris " has been doing a lot of weeding and landscaping around town including locations such as the lake and around the grounds at city hall.
- Regular parks upkeep and maintenance is ongoing.



The Swimming Hole is open....Ready to go..... Come on over.....

CITY RECORDER / ADMINISTRATION

- City Recorder met with Eagle Scout Jared Medaris regarding a potential Eagle Scout project to improve the New Spencer Park playground and covered play shed area. The project is slated to be completed before the park's Grand Opening Saturday August 8th.
- City Hall will be CLOSED Friday, July 3rd, 2015 in observance of Independence Day.
- Completed ODOT permit for the 4th of July Parade which will start at Weed Avenue and end at State Street. Parade line up on Weed Avenue at 5:00pm, parade starts at 5:30pm. Come down and celebrate Independence Day. ***The middle area of the New Spencer Park will be open to citizens for watching the Fireworks. Fireworks start at dusk.***

- **REMINDER:** The new sports fields (*at the New Spencer Park*) are closed until Saturday, August 8th, 2015. The City would appreciate it if citizens would stay off the fields, and refrain from allowing pets on the fields as they may pollute the areas where kids will play.



- Met with Vernonia Booster sports leaders, Superintendent Aaron Miller, Finance Director Angie Handegard, and Bill Langmaid regarding scheduling for use of new sports fields at New Spencer Park. The new sports fields activities will be scheduled by City Staff, while the Stadium area, football field, high school baseball and softball field areas activities will be scheduled by the school district. The school district has a long term lease for that area, and will retain usage until replacement fields are built at the new school site.
- City Council is still accepting applications, until June 30th, for those interested in being appointed to City Council. Candidates will be interviewed on July 8th – 6:30pm at City Hall.

CITY ADMINISTRATOR

- Conversation with representatives of Romtec (designing, manufacturing, and supplying public restroom buildings) in preparation for the projected construction of restrooms at the New Spencer Park. With direction from both the Parks Committee and the City Council, Staff has been discussing, and finalizing, with Romtec, the extent of cost and strategy for the new restrooms facilities (design, supply, shipping, and construction).
- Working on tobacco free policy for our parks. City Administrator had conversation with Ashley Baggett, Coordinator, Tobacco Prevention – The Public Health Foundation of Columbia County (TPHFCC). Scheduled a meeting for earlier next week to review draft of policy, receive assistance, and discuss extent of support in drafting/finalizing ordinance, and presenting it to our committee(s) and council for discussion and adoption.
- City Administrator and Human Resource Manager meet with a candidate for the Anderson Park Host position. The City had previously selected a candidate for the position, but after having initially accepted the position, the candidate accepted another offer elsewhere.



WEEKLY DEPARTMENTAL UPDATES

JUNE 26, 2015

ADMINISTRATION / UTILITY BILLING

- As of June 26, 2015 the outstanding balances on active accounts are as follows:
 - 90 day 13.38
 - 60 day 300.66
 - 30 day 2174.39
- Reminder no door hangers will be sent out
- Reminder Shut offs will on July 1, 2015
- Updating and sending out business license
- 3 new water/sewer services

POLICE DEPARTMENT - VPD

- June 17th, 2015 – June 25th, 2015 – The total number of Calls for Service and Officer initiated activity was “75”. Details of the weekly activities are outlined “as above” in a monthly report. Statistics are compiled at the end of the month and the official data is not available until the following month. Therefore, the monthly reporting will always be for the previous month.

FINANCE

- No report this week.

PUBLIC WORKS.

- No report this week.

LIBRARY

- Library staff handed out 74 free books to kids at the Summer Meals Program on Friday, June 19. Books were provided by a non-profit organization called All Together Now.
- 77 kids are signed up for the Summer Reading Program. Children can still sign up, now through the end of July.
- The library hosted the first Summer Reading event of 2015 on Thursday, June 25. Historic Heroes: The Weeds of Vernonia, a presentation by Tobie Finzel. 21 people attended.

- Coming Up: Border Collies International, a performing dog team Wednesday, July 1, 6 pm at Hawkins Park.
- The library now has a people counter installed at the entryway. This counter will give more accurate statistics for the required Oregon State Library report, and be useful for in house statistics.

PARKS

- Parks department filled in ruts at Ora Bolmier Park along the roadside adjacent to the park.
- Staff performed routine maintenance on parks equipment.
- Clean-up continued at Spencer Park. Trees were trimmed so that our mower could get to a few unreachable spots.
- Routine mowing and weed-eating is ongoing at all parks and all the empty city's properties.
- Parks Superintendent will be away next week, attending a cross connection class relating to water service.

CITY RECORDER / ADMINISTRATION

- At the City Council meeting on June 15th the City Council voted unanimously to amend Resolution 14-08 the Master Fee Schedule. The amendment addresses a correction to the Sewer Loan Repayment Fee. The prior language stated a Sewer Loan Repayment Fee of 57.00, when in fact it the fee is "per equivalent residential or commercial unit per month." Some property owners have multiple residential units and should pay for each unit. The City Recorder drafted a letter that will be sent to property owners of multi-residential properties notifying them of the City Council decision to amend Resolution 14-08 in regards to Sewer Loan Repayment fee correction and the increase in the Sewer Loan Repayment fee amount in their next bill.
- The deadline to apply to be a City Councilor candidate is June 30th, 2015.
- The City Council Meeting scheduled for July 20th has been cancelled due to a projected lack of a quorum.

CITY ADMINISTRATOR

- City Administrator met with Ashley Baggett Coordinator, Tobacco Prevention – The Public Health Foundation of Columbia County (TPHFCC) to review draft of policy for A Tobacco Free Ordinance. The Ordinance, together with an informative PPW presentation will be presented to Council at the July 6th Council meeting.
- After conversation with Romtec' staff pertaining to the Spencer Park Restrooms, City staff is in the process of finalizing language of RFP for construction of the restrooms. Romtec is willing to collaborate/compromise on the construction costs if City can find help for ground prep and foundation construction. In order to explore such possibility, the RFP will be divided in total cost and ground prep/foundation construction costs.
- City Administrator met with Pam Weller (Wauna Federal Credit Union Branch Manager) to sign all the financial documents pertaining to the purchase of a new mower. The mower (six feet mowing bed) will be primarily used at Spencer Park and all the empty city lots. It is anticipated that the equipment will be paid in four (4) years.



CITY COUNCIL JUNE 15th, 2015 MINUTES
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

1. Call to Order and Pledge of Allegiance -- Mayor Parrow

2. Additions or Removal of Agenda Items

Additions to the Agenda

Old Business D. Financing New Tractor

New Business E. Notice to Award – Timber Harvest

Motion to accept the Agenda with the additions was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

3. Mayor Report

City received a letter from the Governor's office regarding OLNG.

4. Councilor Committee Meeting Reports

Tierney-Senator Wyden was in town for the 733rd Town Hall meeting. Seager-No
Hult-No Parrow-No

5. Topics from the Floor/Audience Participation

Tony Schrader- 1374 Knott St. There was a request to the developer to repair the sidewalk. He contacted the realtor to relay his concerns and she did relay it to the developer. He mentioned the water runs over the curb on to his property, but for 7 months of the year his property is a swamp. He spoke with the developer's son and representative, whoever builds on Lot 1 will have to do a French drain to address the water issue because of elevation. The seller feels there is nothing he would or should do; the developer stated it is now the City's problem. There appear to be no other records for the development. Tony then went through the letters in the packet and addressed the pattern. City Engineer, Public Works, County Surveyor, Fire Department, and County Representatives were the authors and recipients of the letters attached. Tony spoke with Jeff Burch remembers locating the 6 inch line on Knott Street, Jeff does not remember the 6 inch extending to the development. The developer is taking no responsibility to anything that has happened here. Nickerson Creek culvert crossing, the developer moved Nickerson Creek without permitting, adjacent wetlands were filled in, the developer was allowed to continue developing the home sites, as long as he addressed the wetland and creek repairs as stated by the State Lands. The small culvert is the choke point of the culvert system; the pipes feeding it and leaving it are much larger. The builder is building homes over the old creek bed, there is no compaction soil testing, these homes will certainly have settling in the future. The documents state that the improvements will happen any day now, back in 2000, those improvements still have not been done. To wrap this up there is no documentation, found these entire problems but no resolutions, no one knows if this subdivision has been approved or is legal. Tony is asking the City Council to place a moratorium on development in that area, until information can be found or remedied. Tony would request being kept in the loop as progress is made. Staff should talk to Dan and Tony, review at the July 6th meeting.

6. Consent Agenda for Acceptance

- A. Weekly Departmental Updates from May 29th and June 5th, 2015
- B. Library Board Minutes May 5th, 2015
- C. Recommendation Library Energy Use – N. Galaday

Motion to accept the Consent Agenda for Acceptance was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

8. Consent Agenda for Approval

- A. City Council Minutes June 1st, 2015

Motion to accept the Consent Agenda was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

9. Unfinished Business

- A. Computer Upgrade Options

Angie Handegard addressed the Option #2, we have the money. Staff discussed the options with Lundy from ISOutsource. Option #2 contains equipment costs as well as labor costs to implement new equipment.

Motion that the City Council authorize the purchase of a backup data appliance, Option #2, and the fire resistant safe to put it in made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

- B. Cemetery House Lot Line Adjustment –Council Clarification

Council directed staff after much discussion to; decide where the new shed will be built, how big the new shed will be, have a pad for trailer for caretaker trailer site, and dimensions of the lot after adjustment and return to Council 1st meeting in August.

Motion to was to surplus the shed building and put it out for bid and direct staff to plan for shed and trailer placement made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried. Council wants it to come back at the 1st meeting in August.

- C. CDBG-Project Notification Intake Form – Information

Motion to direct Staff to complete a new Project Notification intake form and submit it to CDBG-IFA staff for the Rose Avenue Project slated to apply for CDBG grant this fall, was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

- D. Financing New Tractor

Motion to authorize the Mayor to sign the proposal letter accepting the terms of the loan from Wauna Credit Union in order to purchase a John Deere tractor with mower deck from Pape Machinery was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

10. New Business

- A. Request to Inhabit Travel Trailer – Gary Self- Cougar Street

Owner needs to give consent prior to Council looking at this again, permit denied as of now. Staff will contact applicant.

- B. Amending Title 3 –Discussion Item- Livestock

Consensus of Council directed staff to come back with the livestock amendments to the ordinance. ORS Livestock specifications. Address property owners with pasture land. Bring Back 1st of July meeting.

C. Surplus Items from VCLC – Donation

Motion to surplus items as listed in packet and donate the items to the Vernonia Festival committee for use by the community groups for community purposes, was made by Councilor Seager. Motion was seconded by Councilor Hult . Motion carried.

D. Staff Training Day –City Hall Closed 8:00am-1:30pm –August 18th

Motion to approve staff attend the CIS recommended Sexual Harassment Training and closure of City Hall on August 18th from 8:00-1:30pm was made by Councilor Tierney. Motion was seconded by Councilor Seager. Motion carried.

E. Notice To Award – Timber Harvest

Staff explained that two bids came in and the lowest bidder was Northwest Land Designs. The notice to award will start the seven day protest period prior to awarding the contract. Mayor Parrow mentioned that the any firewood be available by Council action for community members or fundraising opportunities once we know how much firewood material will be available. PW Staff will barricade the ends of California Avenue to keep equipment safe and deter citizens from parking in the way of contractor’s activities. Motion for City Council to direct staff to issue the Notice to Award to Northwest Land Designs Inc. was made by Councilor Seager. Motion was seconded by Councilor Tierney. Motion carried.

11. Business from Departments

A. Police Department – Chief Michael Conner
Nuisance Compliance Report

B. City Administrator – City Administrator on vacation

A local young man Jared Medearis is working on his Eagle Scout project and has picked the New Spencer Park playground. Staff is very excited to have Jared working on this project and will be working with him to complete the project prior to the grand opening of the park on Saturday, August 8th.

Project Bathrooms – Staff is looking into automatic locks for the Park restrooms that would solve the issue we have with citizens wanted the restrooms unlocked all the time. Councilor Tierney has concern about locking the restrooms too early, she personally walks up until 10pm in the evening. Mayor Parrow asked if we are going to respond to the FB commenters. He thinks that a good response would be to say we are investigating the time lock issue. Staff also talked about buying our own porto-potty and servicing it ourselves.

Councilor Tierney asked if there were any responses to the GIS/Planner position. Angie Handegard updated Council that we have hired the Public Works position, Tyler Dougherty, had previous public works experience, he will start July 1. The park hosts at Anderson left before they started, we are back at square one. The current hosts will stay until after the 4th of July. We have new park hosts at Airport, they are starting and in transition to running the park.

Councilor Tierney asked if the Lake had any update, Mayor Parrow stated that he had talked to Larry Snethen and he has a potential buyer. Councilor Tierney stated the new owner would have to have a contract negotiated with the City prior to moving in.

Councilor Seager asked if Council would concede to purchasing the tractor that has been used by the Airport Park for the last few years. The Seager’s purchased the tractor used for

500.00, they are asking for 600.00. Council consensus was to have Public Works check it out and if it is in good working order, purchase it.

12. Ordinances/Resolutions

A. Resolution 10-15 Amending Master Fee Schedule Resolution 14-08
Water/Sewer Billing

Motion to adopt Resolution 10-15 was made by Councilor Seager. Motion was seconded by Councilor Hult. Motion carried. Staff to send notification letters to affected customer accounts before the July billing is sent.

13. Correspondence

none

14. Items from Mayor, Councilors, City Administrator

Hult-None Seager-None Tierney-None Parrow-None

15. Action Items Summary – City Administrator

- Tony would request being kept in the loop as progress is made. Staff should talk to Dan and Tony, review at the July 6th meeting.
- Surplus building and bring back shed, cemetery issue.
- Direct Staff to complete a new Project Notification intake form and submit it to CDBG-IFA staff for the Rose Avenue Project slated to apply for CDBG grant this fall.
- Request to Inhabit Travel Trailer – Gary Self- Cougar Street
- Owner needs to give consent prior to Council looking at this, permit denied as of now. Staff will contact applicant.
- Consensus of Council directed staff to come back with the livestock amendments to the ordinance. ORS Livestock specifications. Address pasture land. Bring Back 1st of July meeting.
- Staff will send letters to affected sewer customers prior to July billing.
- Crosswalk issue to come back July 6th meeting.

16. Recess to Executive Session as per ORS 196.660(2)(d)(f) 8:47pm

*The City Council will now meet in Executive Session for the purpose of
(d) Labor Negotiations
(f) Exempt Public Records*

17. Return to Open Session for Final Action

Direct staff to proceed with negotiated contract, Council consensus was to authorize City Administrator GianPaolo Mammone to sign the CBA.

Adjournment 9:02pm

CITY OF VERNONIA

CITY COUNCIL AGENDA ITEM

July 06, 2015

From: GianPaolo Mammone, City Administrator
To: Mayor and City Council
Re: Tobacco Free Parks.

Agenda Item Summary:

At the May 18th Council Meeting Staff asked for Council consideration, conversation and direction, about its interest in pursuing a potential smoking and tobacco ban throughout the entire parks system.

Council directed staff to draft an ordinance to address a tobacco free policy, and to seek assistance from Ashley Baggett (Coordinator Tobacco Prevention, The Public Health Foundation of Columbia County (TPHFCC) to review draft of policy for a Tobacco Free Ordinance. The Ordinance, together with an informative PPW presentation will be presented to Council at the tonight Council meeting

The benefits of a smoke and tobacco-free parks policy would be to:

- Create a healthy and safe environments for Vernonia residents and visitors, especially children and youth.
- Protect parks and natural areas from potential risk of fires.
- Protect parks and natural areas from environmental degradation caused by littering of cigarette butts and other tobacco-related waste.
- Support individuals who are trying to quit smoking or tobacco use or have already quit.
- Reduce exposure of children and youth to smoking and tobacco use, protecting their health and discouraging them from starting a habit that is difficult to quit.
- Contribute to cost savings: tobacco-related disease is still the leading cause of preventable death in Oregon.

Previous Council Action:

At the May 18th Council Meeting Staff asked for Council consideration, conversation and direction, about its interest in pursuing a potential smoking and tobacco ban throughout the entire parks system.

Motion:

No motion

Attachments:

- Sample draft ordinance
- Policy check list

City of Vernonia Smoke and Tobacco Free Parks

Ordinance No.

Section 1: The Council finds:

1. The smoke and tobacco free parks policy creates a healthy and safe environment for Vernonia residents, visitors, and especially youth. The City of Vernonia believes that tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City-owned or operated facilities is detrimental to their health.
2. Smoke and tobacco free parks policy sustains an environment that supports a non-tobacco norm through a tobacco-free policy, rule enforcement, and adult-peer role modeling on City-owned outdoor recreational facilities.
3. Smoke and tobacco free parks policy reduces the exposure of children and youth to smoking and tobacco use and therefore protects their health and discourages them from starting a harmful habit that is difficult to ultimately quit.
4. Smoke and tobacco free parks policy protect parks and natural areas from environmental degradation caused by the littering of cigarette butts and other tobacco related waste requiring additional maintenance expenses, diminish the beauty of the City's recreational facilities, and pose a risk to toddlers due to ingestion.
5. The smoke and tobacco free parks policy protects parks and natural areas from potential risk of fires.
6. The smoke and tobacco free parks policy support individuals who are trying to quit smoking or tobacco use or have already quit.
7. The smoke and tobacco free parks policy contributes to cost savings: tobacco-related disease is still the leading cause of preventable death in Oregon and cost Columbia County each year 18.7 million on medical care and 16.4 million in lost productivity.
8. Prohibiting smoke and tobacco use in all city parks, natural areas, and recreational areas aligns with the City of Vernonia resolution for improving livability and community health.

NOW THEREFORE, The Vernonia Council Directs:

No person shall smoke or use tobacco in any form in any City-owned park, trail, designated nature or recreational areas. Other areas include, but are not limited to are: playground areas; athletic fields and courts; special use areas (i.e., skate parks); bleachers, grandstands, benches and spectator areas and special use areas; covered picnic areas; restrooms; concession areas, and aquatic areas. The smoke and tobacco policy applies to all festivals, concerts, or similar public events occurring in any City-owned park.

Commented [AB1]: Work together to accurately define City Parks and property effected by the ordinance.

For the purpose of the section smoking and tobacco are defined to included, but are not limited to bidis, cigarettes, cigarillos, cigars, clove cigarettes, electronic cigarettes, nicotine vaporizers, nicotine liquids, hookahs, kreteks, pipes, chew, snuff, smokeless tobacco, and marijuana.

Section 2: Enforcement

1. Appropriate signs shall be posted in all City-owned parks, nature areas, and recreational areas.
2. The community, especially facility users and staff, will be notified about this policy.
3. Staff will make periodic observations of recreational facilities to monitor for compliance.
4. Any person found violating this policy may be subject to immediate ejection from the recreation facility for the remainder of the event.

Section 3: Effective Date

This policy statement is effective immediately upon the date of adoption, which is _____, 20__.

Appropriate City Official

Date

Commented [AB2]: Enforcement is decided by the City and maybe handled as with other park rules and regulations i.e. warnings, escorted off the property, or fines

Who is responsible for enforcement

Policy Checklist: Smoke & Tobacco Free Parks

Overall Policy Elements

- Explanation or rationale for the tobacco free parks, trails, nature and recreational area policy
- Comprehensive definition of tobacco (all types of smoking and smokeless tobacco products, including nicotine delivery devices not approved by the FDA for tobacco cessation)
- Complete definition of city parks (City owned parks, trails, nature and recreations areas, parking lots)
- Policy remains in force at all times

Prohibitions against the following activities on city parks property:

- Tobacco use by anyone
- Distribution or sale of tobacco products
- Advertisement of tobacco products

Exception

- An exception can be included for noncommercial tobacco use in accordance with American Indian Religious Freedom Act

Consequences or sanctions for tobacco use or other prohibited activities:

- Maybe handled as with other park rules and regulations. i.e. warnings, escorted off the property, fines by staff
- Who will be in charge of enforcement

Procedure for communication:

- Signage clearly identifies all city parks as completely tobacco free
- To staff
- To the general public

Cessation promotion:

- To the general public through referral and signage (Oregon Tobacco Quit Line promotion)

CITY OF VERNONIA
CITY COUNCIL AGENDA ITEM

July 6th, 2015

From: Josette Mitchell, City Recorder
Through: GianPaolo Mammone, City Administrator
To: Mayor and City Council
Re: Title 3 –Livestock Discussion

Agenda Item Summary:

At the June 15th City Council meeting Council discussed Title 3 Public Protection Ordinances and the issues code enforcement staff is having with the vague language within the section on Animals. Council requested that staff bring back this issue at this evening's meeting with clarification on definitions. The information Council requested is attached along with Ordinance language from small municipalities.

Attachments:

- ORS Definition of Livestock
- City of Hillsboro Definitions from Title 6 –Public Protection
- City of North Plains Livestock Code
- City of Rainier Livestock Code

Staff request: City staff would like specific direction from Council on amendments to Title 3-Public Protection.

2013 ORS § 609.125¹

Definition of livestock

As used in ORS 609.135 (Applicability of ORS 609.156, 609.162 and 609.168) to 609.190 (Subrogation of county paying claim), livestock means ratites, psittacines, horses, mules, jackasses, cattle, llamas, alpacas, sheep, goats, swine, domesticated fowl and any fur-bearing animal bred and maintained commercially or otherwise, within pens, cages and hutches. [1999 c.756 §11]

...

Notes of Decisions

Under Former Similar Statute (Ors 609.010 [bad link])

Domesticated fowl means birds bred and raised for human benefit or use.
Hogan v. Gridelli, 129 Or App 539, 879 P2d 896 (1994)

Chapter 609

Atty. Gen. Opinions

Possession and administration of sodium pentobarbital by county animal control program, (1982) Vol 42, p 297

Related Statutes³

- 167.310
Definitions for ORS 167.310 to 167.351
- 167.387
Definitions for ORS 167.387 and 167.388
- 475.976
Unlawful possession of iodine matrix

Hillsboro Municipal Code							
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[CHAPTER 1 GENERAL](#)[Subchapter 1.01 CODE ADOPTION](#)**1.01.020 Definitions**

The following definitions apply unless inconsistent with the context:

ABANDONED SIGN, a sign or supporting structure that:

- A. Is no longer used by the person who constructed the sign as shown by cessation of use of the property where the sign is located; or
- B. Has been damaged and repairs and restoration are not started within 90 days or are not diligently pursued once started.

ABANDONED VEHICLE, a vehicle left unattended either:

- A. On a public street or property for longer than 24 hours without authorization; or
- B. On private property for longer than seven days, cannot move under its own power and is not:
 - 1. Subject to a state wrecker certificate or other license; or
 - 2. Inside a building, garage, covered trailer or sight-obscuring commercial cover in good repair and not otherwise in violation of this subchapter.

ACROBATIC FLYING, the operation of aircraft in an unusual or dangerous manner not necessary to air travel.

ADMINISTRATIVE RULE, a rule made by the city council, utility commission or parks and recreation commission by resolution under authority of the city charter.

AGE, as defined under state law.

AIRPORT, an area used for the takeoff and landing of aircraft.

ALLEY, a narrow roadway through the middle of a block.

ANIMAL, any mammal, bird, reptile, amphibian or insect, categorized as follows:

- A. ***BEE***, a social colonial insect, kept in a beehive for purposes of producing honey and/or for pollination and does not include mason bees (*Osmia Rufa*);
- B. ***CAT***, a domesticated animal of the feline family (*Felis catus*);
- C. ***DOG***, a domesticated animal of the canine family (*Canis lupis familiaris*);
- D. ***EXOTIC ANIMAL***, an exotic or native animal not normally domesticated in the United States or that is wild by nature. "Exotic animal" includes the following orders and families (whether bred in the wild or

captivity) and any hybrid with a domestic species; however, the listed animals are examples and not an exhaustive list or limit on the generality of each group:

1. Canidae such as wolves, coyotes, foxes, jackals and other non-domesticated dogs,
 2. Cervidae such as deer, moose and elk,
 3. Crocodilia such as alligators and crocodiles,
 4. Falconiformes such as eagles, falcons, hawks and owls,
 5. Felidae such as lions, tigers, bobcats, lynx, cougars, leopards and other non-domesticated cats,
 6. Non-human primates and prosimians such as monkeys, chimpanzees and baboons,
 7. Procyonidae such as raccoons,
 8. Reptilia, including all venomous and constricting snakes, and
 9. All other animals not within the other animal categories of: bee, cat, dog, indoor animal, livestock or rabbit;
- E. **INDOOR ANIMAL**, an animal kept inside a residential dwelling unit;
- F. **LIVESTOCK**, a domesticated animal fitting any of the following:
1. **MINIATURE LIVESTOCK**, livestock of a dwarfed variety, or species bred so as to be a smaller version than its “standard livestock” counterpart;
 2. **POULTRY**, includes, but is not limited to, chickens, ducks, turkeys, geese, peacocks, guinea birds, pigeons and doves; and
 3. **STANDARD LIVESTOCK**, includes, but is not limited to, horses, bulls, cows, calves, heifers, mules, donkeys, asses, pigs, sheep, goats or llamas;
- G. **RABBIT**, a domesticated animal of the leporidae family (*Leporidae*).

ANIMAL ENCLOSURE, either indoor and outdoor components of a shelter designed or intended to contain an animal, including enclosed or semi-enclosed shelters, cages, pens or fencing.

ATHLETIC SCOREBOARD, a sign erected in proximity to an athletic field by the owner or person in charge of the field and is visible to spectators.

ATTORNEY, the city attorney who is the chief legal officer for the city appointed by the city council, or lawyer designated by the attorney or city council.

AUTOMOBILE SERVICE STATION, a retail place of business engaged primarily in the sale of automobile motor fuels.

AWNING, a shelter projecting from and supported by the exterior wall of a building constructed of rigid or non-rigid materials on a supporting framework.

BALLOON SIGN, a sign consisting of a membrane that relies on internal gaseous pressure or a semi-rigid framework for maintaining its form.

BANNER, a sign made of fabric or other non-rigid material with no enclosing framework.

Chapter 4.25
LIVESTOCK AND DOMESTICATED FOWL

07/06/2015

Sections:

4.25.010	<u>Definitions</u>
4.25.020	<u>Prohibited Areas</u>
4.25.030	<u>Exemption</u>
4.25.040	<u>Domesticated Fowl</u>
4.25.050	<u>Penalties</u>
4.25.060	<u>Violation</u>

4.25.010

Definitions

For the purposes of this Chapter, the following definitions shall apply:

A. "Livestock" shall include: cattle, horses, swine, sheep, goats, poultry (excluding domesticated fowl).

B. "Domesticated Fowl" shall include female chickens, kept for personal use..

4.25.020

Prohibited Areas

Subject to the exemptions listed in Section 4.25.030 below, it shall be unlawful for any person or other entity to keep, possess or maintain, or to permit the keeping, possessing or maintaining by others, of livestock within the corporate City limits of North Plains.

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4.25.030

Exemption

Any existing livestock kept, possessed or maintained by the following persons on the following tracts of land within the City as of the effective date of this Chapter shall be exempt from the provisions of Section 4.25.020 above because the existence of their livestock predated the effective date of this chapter. This exemption shall apply only to the actual number of livestock existing on the tract of land on the effective date of this Chapter. If the exempt livestock are sold, die or are otherwise removed from the following tracts of land, replacement shall be allowed up to the number existing on the date of this Chapter. All exempt livestock shall be removed from the following tracts of land when the present owner sells the tract of land listed below.

Exempted owners and Addresses:

A. Mr. & Mrs. Paul Volpp - 30550 NW Old West Union Road.

4.25.040

Domesticated Fowl

It shall be lawful to keep domesticated fowl in the city primarily for personal use

4.25 - 1

CC Mtg.

subject to the following conditions:

- A. Up to 4 domesticated fowl of any age may be kept on any lot with a minimum area of 5,000 square feet.
- B. No roosters shall be permitted.
- C. Waste matter shall not be allowed to accumulate.
- D. All food for domesticated fowl shall be stored in metal or other rodent-proof containers.
- E. Fencing shall be designed and constructed to confine all domesticated fowl to the owner's property.
- F. All structures that house domesticated fowl shall be located at least 20 feet from all residences (except the owner's.)
- G. All structures that house domesticated fowl shall be located at least 5 feet from any side property line or 10 feet from any rear property line.
- H. No structures that house domesticated fowl shall be located in front of the main structure.
- I. All structures that house domesticated fowl shall be subject to the building code requirements.
- J. No domesticated fowl shall be slaughtered on the subject property.

4.25.050

Penalties

It shall be unlawful to permit any livestock to run at large in the City, or to be tethered or tied in or upon any public street road, right-of-way or public property within the City.

4.25.060

Violation

Any person or entity convicted of the violation of this Chapter shall be fined \$250.00 for each violation. For the purposes of enforcement of this Chapter, each day of a violation shall constitute a separate violation.

(ORD 180, October 16, 1989; as amended by ORD 188, May 21, 1990; both repealed by ORD 233, October 3, 1994; repealed by ORD 384, November 16, 2009)

City of Rainier Livestock Code

6.04.083 Livestock.

A. Required Open Space and Minimum Dimensional Requirements for Pasturing. For barnyard animals, there shall be not less than ten thousand (10,000) square feet of open space for maintaining and pasturing the first animal on any parcel of property, and an additional five thousand (5,000) square feet shall be required for each additional barnyard animal. For poultry, there shall be not less than twenty-five (25) square feet for each fowl. In addition, the following minimum dimensional requirements for open space and pasturing purposes shall be provided:

1. The stable or other shelter housing the livestock animals shall be set back at least thirty (30) feet from any side, rear and front property lines;
2. In the event any livestock animal gives birth, thereby exceeding the number of livestock animals allowed by the minimum set forth in this subsection, the owner of said livestock animal and/or the occupier of the premises shall conform to the number of livestock animals for the dimensional requirements within six months following of the birth of the animal.

B. Number Permitted. No more than three livestock animals may be kept on any premises, without a special use permit. In the case of poultry, any number may be kept for non-commercial purposes insofar as the required space is provided for each fowl. Roosters shall be permitted within that number if secluded or confined within an area of the property where adjacent neighbors will not be unreasonably disturbed.

C. Fencing. The owner and/or tenant and/or other occupier of the premises upon which any livestock animal is maintained for more than seven consecutive days within the city limits shall provide adequate fencing in a good state of repair to guarantee the confinement of said animal within the fence, which fence shall completely enclose an area adhering to the minimal dimensional requirements.

D. Waste Disposal. The owner of each livestock animal and the owner and/or occupier of the premises upon which said animal is maintained within the city limits shall guarantee and at all times maintain the premises upon which the animal is maintained in a sanitary and neat condition, including, but not limited to, disposal of manure or other waste material from said animal. An unreasonable accumulation of flies or other insects or pests within the property on which said animal is maintained, and/or noxious or offensive odors, or the unreasonable accumulation of flies, insects or other pests transcending or migrating into neighboring or vicinal real property, shall be presumed to be inadequate sanitary conditions. (Ord. 491 § 8, 2003)

6.04.087 Other animals.

A. Exotic Animals. Exotic animals are prohibited except as provided in subsection (B) of this section.

B. Wild Animals. No person shall own any wild animal unless he or she has obtained a permit from the State Fish and Wildlife Department, Federal Fish and Wildlife Service or other appropriate governmental

agency; provided, that the animal control authority may allow a person to temporarily care for an infant or injured wild animal native to this area which is homeless, while the person acquires the necessary state and/or federal permits.

C. Guard Dogs. Guard dogs shall be kept contained within a building or on a leash under the control of a person, or enclosed within a six-foot or higher solid or chain-link fence, of sufficient height to prevent the dog from reaching persons off the property. The owner shall restrain the guard dog in such a manner that the dog is unable to reach those persons using the normal ingress and egress to and from the property. The owner shall post signs in two conspicuous places on the property warning that a guard dog is on the premises. The owner must indicate at the time of obtaining a dog license that the dog is a guard dog.

D. Slaughtering. No person shall kill or slaughter, within the city, any animal or animals, the flesh of which is intended to be sold or offered for sale or consumption; or kill or slaughter any livestock through the use of a firearm or other cartridge activated device without giving prior notice to the animal control officer. (Ord. 562 § 3, 2008: Ord. 491 § 5, 2003)

6.04.090 Control or confinement of dogs and livestock.

A. All horses on public property after dark shall have a reflective device of some kind so that they are visible.

B. It is unlawful for any person or persons who are the owner or custodians of any dog or livestock to allow any of said animals to be at large within the town.

C. It is unlawful to permit a dog or animal to chase, run after or jump at vehicles, bicycles, joggers, walkers, or horseback riders using the public streets, avenues or alleys within the town.

D. It is unlawful for any person to herd, drive, lead, ride or pasture any livestock upon any sidewalk within the town.

E. It is unlawful for any person or persons who are owners or custodians of any dog or livestock to damage property of another, including other animals.

F. It is unlawful to keep or maintain within the town a barking, howling or yowling dog, as defined in Section [6.04.020](#). The animal control officer shall issue written warnings or citations to the owner and may initiate further proceedings, all as provided in Section [6.04.110](#) of this chapter.

G. It is unlawful to keep or maintain within the town any vicious animal as defined in Section [6.04.020](#), or to fail to maintain "proper enclosure of a potentially dangerous dog" as also defined in that section.

H. It is unlawful to have possession or control of any animal that is sick or infected with an untreated infectious or contagious disease, or to permit any diseased or infected animal to run at large, or come in contact with other animals.

I. It is unlawful to fail to control any female dog that is in estrus (heat) in a secure, contained environment, or by leash when outside such a contained environment, in such a manner that such female dog cannot come into contact with a male of the species except for planned breeding. In addition to any applicable penalties under this chapter, any dog not so controlled or contained when in heat may be seized and impounded.

J. It is unlawful to permit any dog or livestock to spread or spill garbage.

K. It is unlawful to tether an animal in such a manner as to permit the animal to enter any sidewalk, street, alley or to enter any adjacent lot or premises unless authorized by the occupant of the adjacent premises.

L. It is unlawful to have horses, livestock or an unleashed dog in any town public park. (Ord. 396 § 5, 1998: Ord. 297 § 5, 1990)

6.04.100 Shelter.

A. Keeping of dogs and livestock is permitted, provided an adequate shelter is maintained for said animals. This regulation shall not be construed to permit the keeping of animals in any place or manner which will endanger public health and safety or interfere with the reasonable use and enjoyment of surrounding properties.

B. Dogs and livestock must be maintained in a neat, sanitary and orderly condition.

C. Shelters shall conform to the Uniform Building Codes as adopted by the town of Rainier.

D. All livestock shall be kept only within buildings, pens or fences, each of which shall be sufficient in size and strength to resist the pressure from the animals within so as not to allow them to escape. A violation of this section is an infraction. (Ord. 396 § 6, 1998: Ord 297 § 6, 1990)

6.04.110 Impounding.

A. When impounding an animal under any provision of this chapter, the owner, if known and available, shall be notified. Whether the owner is known or not, the animal may be immediately impounded.

B. If the owner is not known or is not available, the animal control officer may impound any dog or other animal found to be kept in violation of this chapter. However, for violations of Section [6.04.090](#)(B), (D) and (E), the animal control officer may impound the animal on any property, including that of the alleged owner of the animal, upon a written complaint from the victim thereof; the animal control officer may pursue such animal onto private property if said officer witnesses the violation or the complainant has seized the animal, subject to any further requirements and restrictions upon entry imposed by constitutional, statutory, or local law including but not limited to provisions of this chapter and other provisions of the Rainier Municipal Code.

C. Upon any dog or other animal being impounded the officer shall, as soon as feasible, notify the owner, if known, of the impoundment and the terms on which said animal may be redeemed. For the purpose of this section, the notice herein provided for may be by telephone, or by other means appropriate in the circumstances. The notice must be documented by keeping a written copy or verified report. Notice shall include a description of the animal impounded, the reason for impoundment, and the date upon which such impoundment occurred, and shall advise the owner that the animal will be disposed of by the animal control officer unless redeemed within the time limits of this chapter. If the animal is seriously injured or diseased, the notice shall also state that fact and inform the owner of the officer's authority to destroy the animal under this chapter.

D. Except as otherwise provided in this section, the owner of any animal impounded under this chapter, other than a vicious animal, may redeem it within forty-eight (48) hours from the time of impoundment by paying to the animal control officer or clerk-treasurer a service charge pursuant to a posted schedule of impoundment fees. If such animal is not redeemed by the owner within forty-eight (48) hours, it will be made available for adoption for the next forty-eight (48) hours. In case such animal is not redeemed or adopted at the end of such time, namely, ninety-six (96) hours, it may be humanely destroyed. Holidays, Saturdays, and Sundays shall not be considered when computing the holding period.

E. Any impounded animal suffering from serious injury or disease may be humanely destroyed at any time; provided, that both the animal control officer and a licensed veterinarian have first verified the serious nature of the animal's condition, and the animal control officer has made a good faith effort to notify the owner in advance.

F. Any animal impounded when the owner is not available will be held until the owner is contacted and all applicable fees and costs have been collected, unless the animal has been destroyed as authorized by this section. If the animal has been destroyed as authorized by this section the owner shall continue to be liable for all such fees and costs including but not limited to the cost of destroying the animal.

G.1. Disposition of Vicious Animals Other than Livestock. Vicious animals other than livestock may not be redeemed but shall be humanely destroyed unless a determination is made by the city council, on appeal, that the animal is not vicious as defined in this chapter. The owner may appeal by filing a written request for a hearing, within forty-eight (48) hours following the notice, with payment of a filing fee of fifty dollars (\$50.00), with the clerk-treasurer. The council shall then schedule a public hearing for that purpose to be held not less than five nor more than fifteen (15) days after giving written notice to the owner by personal delivery or by certified mail, return receipt requested. If the animal is again found to be vicious, it shall be destroyed humanely. If the animal is found instead to be a potentially dangerous dog it may be redeemed by the owner as provided in this section subject to payment of all required fees and subject to all other provisions of this chapter including but not limited to provisions relating to proper enclosure of a potentially dangerous dog.

2. Disposition of Vicious Livestock. A livestock animal found to be vicious may be redeemed only if the owner first provides a written guarantee, secured by a cash or surety bond in at least

the amount of one hundred dollars (\$100.00) or twice the amount of the appraised value of the animal, whichever is the greater amount, filed with the clerk-treasurer of the city, that the animal will be removed immediately and directly to a permanent location outside the city limits. If the animal is not thus redeemed within the time prescribed in this chapter, the animal shall be humanely destroyed unless found not to be vicious pursuant to a hearing on notice as provided for in this section relating to vicious dogs. If the council then finds that the livestock animal is not vicious as defined in this chapter, it may be redeemed by the owner within ten (10) days thereafter, subject to payment of all required fees and subject to all other provisions of this chapter including but not limited to Section [6.04.100](#) relating to shelter.

3. Additional Consequences. Any animal that is not redeemed pursuant to a hearing and finding by the council or is not maintained thereafter in accordance with the provisions of this chapter, shall remain impounded or again be impounded and humanely destroyed. Nothing in this section relieves an owner or custodian from liability or penalties for violating any other applicable provision of this chapter.

H. Protective Impoundment. The animal control officer is empowered to impound any animal found within any building, establishment or premises, whether public or private, in such condition as would be considered by a reasonably prudent person to be cruel to the animal, or any animal found seriously sick or injured. (Ord. 562 § 5, 2008: Ord. 491 § 7, 2003: Ord. 439 § 5, 2001: Ord. 396 § 7, 1998: Ord. 297 § 7, 1990)

CITY OF VERNONIA

CITY COUNCIL AGENDA ITEM

July 06, 2015

From: GianPaolo Mammone, City Administrator
To: Mayor and City Council
Re: ODOT Projects: Crosswalk on Hwy 47 (at Cougar Street); gas station ramp; striping parking downtown.

Agenda Item Summary:

As a follow up to a citizen concern (letter dated July 21, 2014) the then City Clerk initiated contacts with ODOT (July 29, 2014) requesting information about how to proceed on the installation of a crosswalk on Hwy 47, near the intersection with Cougar s Street. The Oregon Department of Transportation (ODOT) has jurisdiction over Hwy. 47, since Hwy. 47 is a State Highway.

A couple of Council meetings ago, the City Council directed staff to follow up reopen and case.

The City Administrator contacted ODOT staff (Richard Kearns: Region 2, District 1 Permits Specialist) inquiring about how to proceed on the pedestrian crossing at Hwy. 47 and Cougar, and explaining the potentially hazardous situation at the Wilcox & Flegel" gas station at the corner of Maple Street (perceived truck ramp for a right turn on Hwy. 47, North direction).

Mr. Kerns was unavailable for immediate assistance, but it was agreed to schedule a meeting with the City Administrator (and an onsite visit) after the 4th of July weekend to, for a due diligence visit and to prepare all the necessary documents (application and design) for the requested improvements.

Previous Council Action:

No previous Council actions

Motion:

No motion

CITY OF VERNONIA

CITY COUNCIL AGENDA ITEM

July 06, 2015

From: GianPaolo Mammone, City Administrator / Josette Mitchell, Assistant to the City Administrator
To: Mayor and City Council
Re: Downtown Trees.

Agenda Item Summary:

Over the past few months the City Council has held conversations about the fate of downtown trees. They are a visual asset, but are they right for the downtown? Can the trees peacefully coexist with pedestrians, activities, store display windows, facades and business signs? The discussion also focused on the number of trees, type of species, the location; and long-term maintenance of the trees... And who, ultimately, pays for them.

Future Council conversation suggested a selective cut/removal of the trees leaving a few on each block (see attachment), fill in with pavers the sidewalk area where the trees are removed, and infill with trees in planters where necessary...and as much as the City financial ability allows for.

Previous Council Action:

At the April 6th Council Meeting Council was presented with three distinctive options about potential solutions to the tree/sidewalk/parking issue(s).

- The first proposal was to retain them in the ground, within the outer edge of the sidewalk, as they presently are, but to relocate them to more appropriate positions. Parking spaces along the sidewalk would be continuous.
- The second proposal was to remove the current trees and to plant new trees into large planters (either individual tree, or grouped trees) on the sidewalk. Parking spaces along the sidewalk would be continuous.
- The third proposal was to build bumps projecting from the sidewalk towards the street (4' wide by 6' long) the same height of the sidewalk and to locate trees on them (removing the trees from the sidewalk). The trees could either be in ground or in large planters. Parking stalls along the sidewalk would be coupled, with a 5' yellow strip between each coupled stalls.

Council chose combination of design 2 and 3. The trees would remain on the sidewalk, but they would be in put in large planters, and the parking would be with coupled stalls divided by a 5' yellow strip (no parking, for maneuvering purposes only). Council directed staff to determine an estimate for the potential number of parking established, and for the project cost (cobblestone infill/repair, planters, and parking striping)

Research staff conducted on the repair/replacement of pavers needed to be placed if the trees are removed, found that the quote of paver prices from a few months ago could not be matched, however staff found the same pavers on sale and available for roughly half the quote cost. Staff purchased 4 pallets of the pavers on sale saving the City roughly \$1300.00.

In regards to the infill/repair costs for placing the pavers the quote will vary based on the direction of Council. Council will need to decide if we are going to patch only the openings left by trees removed or follow the suggestion of past Planning Commission Chair Dan Brown and reset the entire paver area in the downtown corridor. Some areas in the downtown corridor paver area have settled and pose potential trip hazards. If staff was to remove the pavers prior to the reset, stack them on pallets, leaving them prepared for a paver contractor to reset, the cost would be greatly reduced having to only hire a contractor to set the pavers.

Staff communicated with the City of St. Helens grounds maintenance department about the purchasing and feasibility of the planters the city recently placed in their downtown and found that the City of St. Helens

purchased the planters from a company in Illinois for roughly \$450.00 a piece plus shipping. The St. Helens staff planted five different dwarf varieties of trees suggested by an arborist. In regards to feasibility the City of St. Helens has found during the spring and summer months their staff is spending approximately 4 hours a day watering the trees. St. Helen's staff stated that they have had similar problems with tree roots, and sidewalks the planters were the solution there Council chose to take.

Motion:

Staff recommend selective cut of trees downtown, installation of new pavers for the sidewalk area where the trees are removed, and installation of a few trees in planters for infill.

Attachments:

Plan for selective trees cut.



Proposed Tree
to be removed

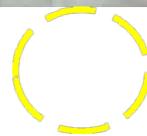
Proposed Tree
to remain



CC Mtg

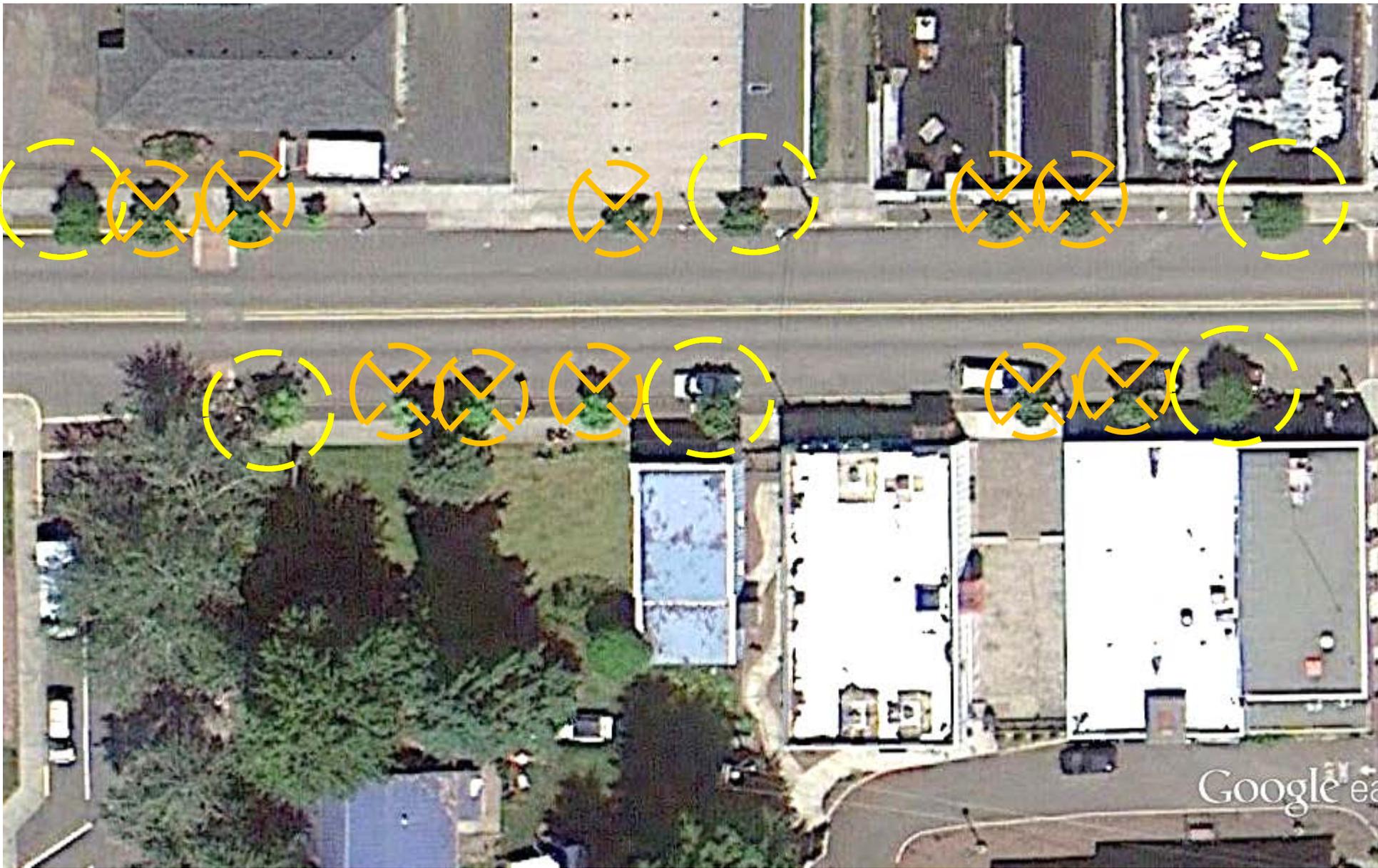
Proposed Tree to be removed

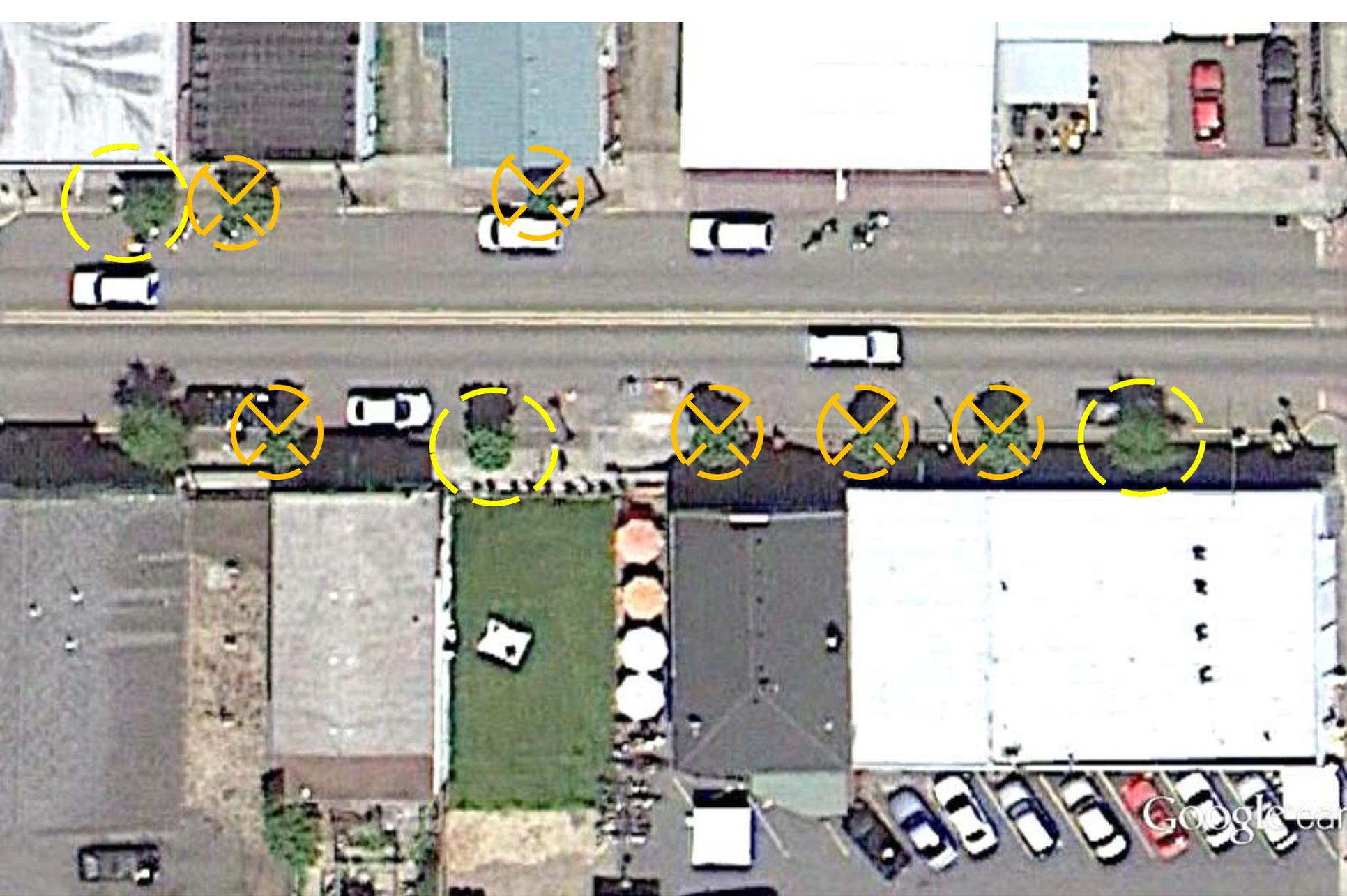
Page 31 of 54

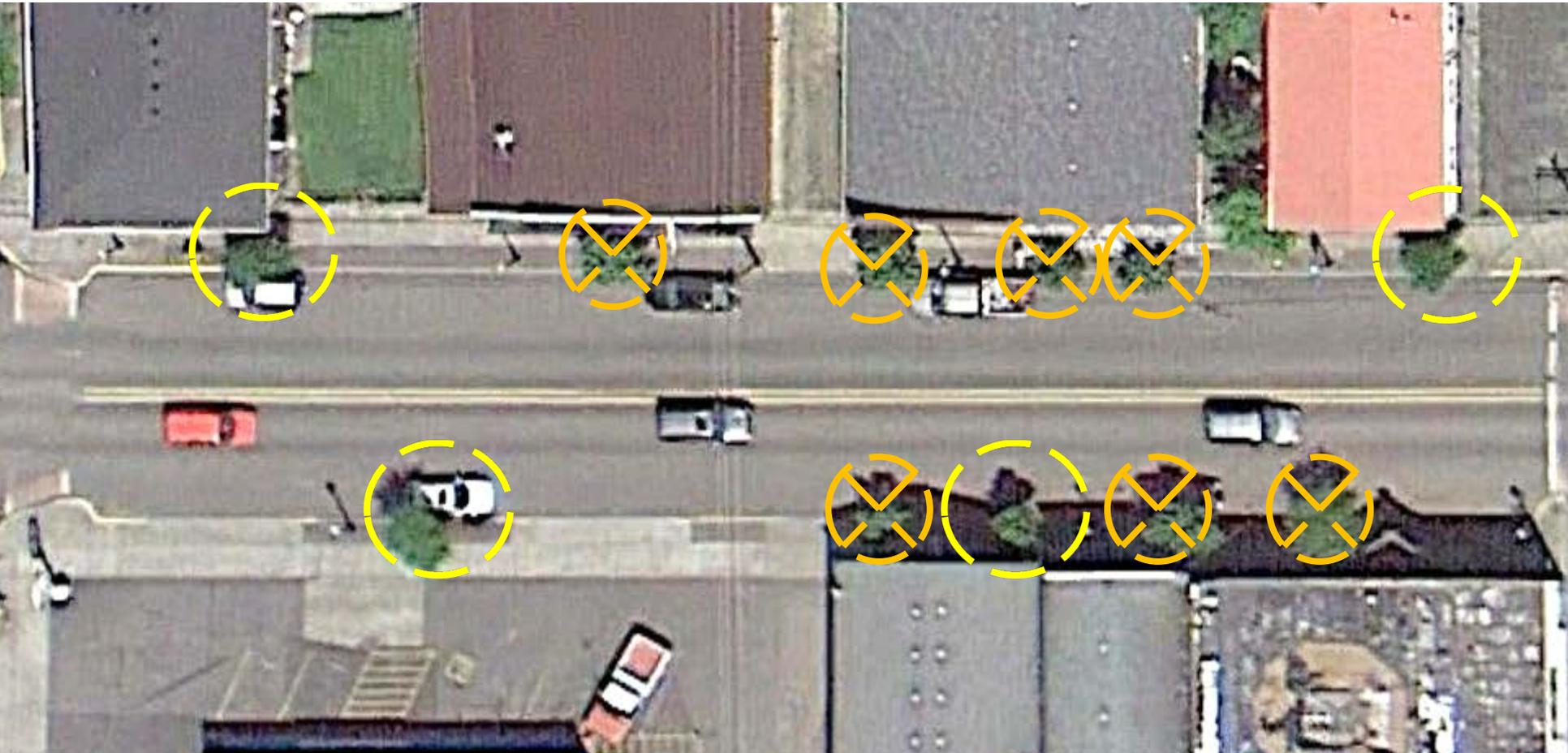


Proposed Tree to remain

07/06/2015







CITY OF VERNONIA

CITY COUNCIL AGENDA ITEM

July 06, 2015

From: GianPaolo Mammone, City Administrator
To: Mayor and City Council
Re: Nickerson Ridge Estate.

Agenda Item Summary:

After a complaint by Tony Schrader about conditions at Nickerson Ridge Estate, staff started to investigate and collect information about what improvements, if any, had been done in the fifteen years since the subdivision had been approved...and if the developer (Jim Smejkal) had complied with all requirements imposed in 2000.

Most of the members of City Staff (City Planner Julie Koontz, Director of Public Works Robyn Bassett, City Engineer Kevin France – Tetra Tech/KCM Engineering) wrote letter pointing out outstanding shortcomings and conditions of improvement for the completion of the subdivision, but still recommending final approval to be granted. The Final Plat (see attachment) for the subdivision (Nickerson Ridge Estate) was signed in April, 2000.

Most recently, the City Administrator met a few times with Mr. and Mr. Schrader to discuss their concerns, and visited the site to better understand concerns and poor condition of the development. No record was located at City Hall. No minutes or tapes from Planning Commission Meetings, and no plans. Also, the Engineering Consultant was checked for information/documents...but they had none.

After an extensive search for documents that would disclose what, if anything, had happened to the subdivision in the prior 15 years, staff was able to, with the help of Columbia County Surveyor, locate the signed Final Plat.

Approval of Final Plat should have been contingent upon satisfactory resolution of all items recommended for improvement and compliance with any and all City rules....but this was not the case. Records strongly suggests that these improvements were never completed.

We are starting an interagency conversation/cooperation (City/County/Fire District/DSL/Building Official) to see if anything can be done to request that the subdivision be brought into compliance. But it is difficult as most the player/staff involved in those days is not around anymore...and record is scarce at best.

Previous Council Action:

At the June 15th Council Meeting, the City Council directed staff to investigate situation at Nickerson Ridge Estate, collect whatever information is necessary to confirm that all the improvements.

Motion:

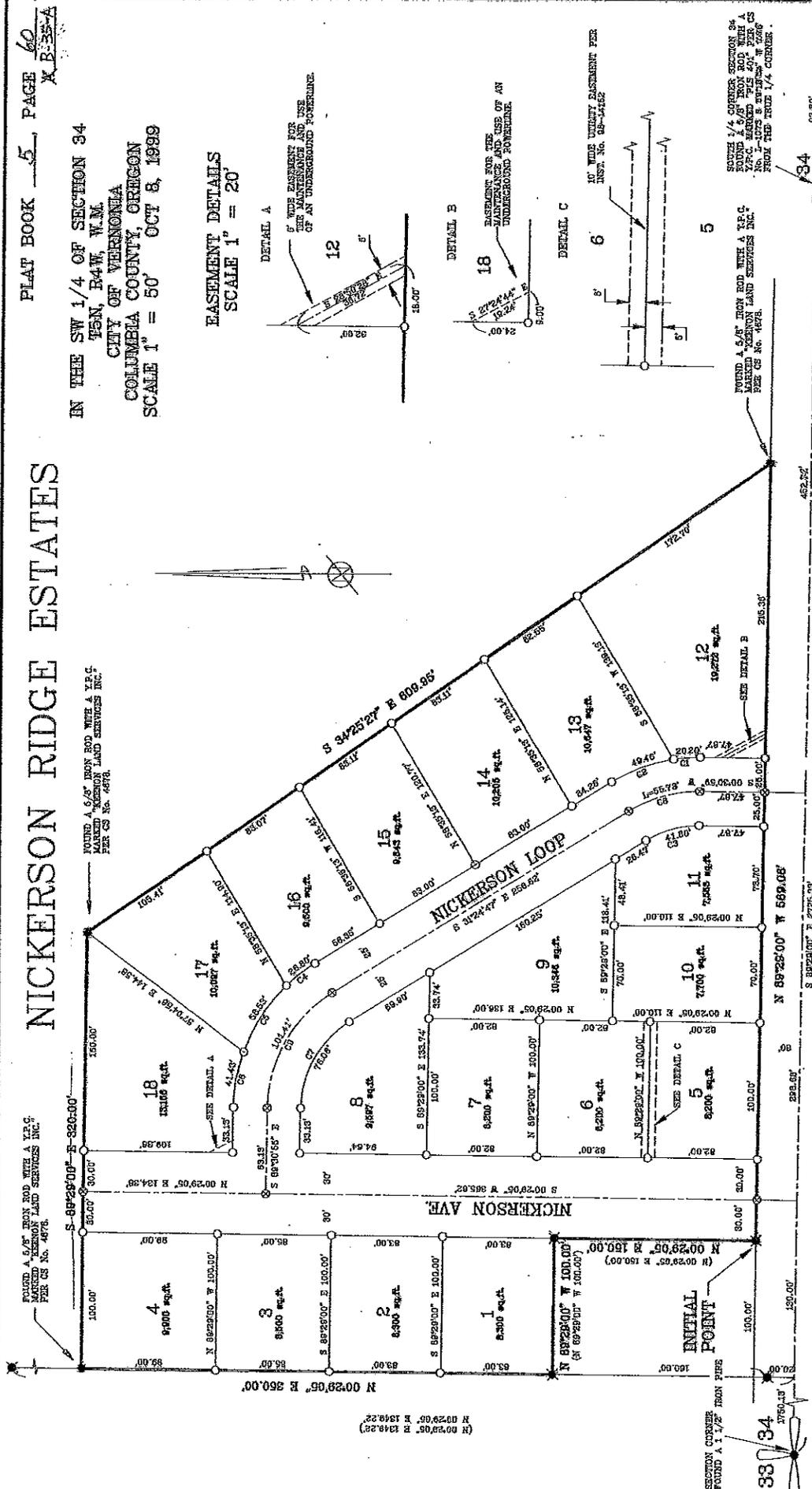
No motion

IN THE SW 1/4 OF SECTION 34
T5N, R4W, W1M.
CITY OF VERNONIA
COLUMBIA COUNTY, OREGON
SCALE 1" = 50' OCT 8, 1999

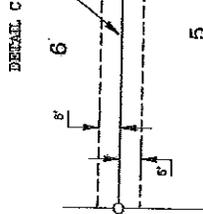
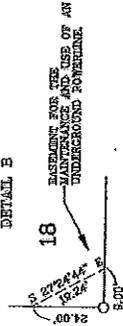
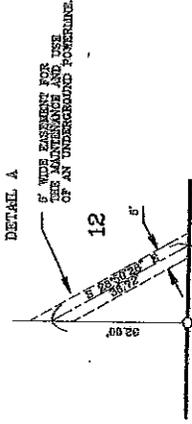
NICKERSON RIDGE ESTATES

FOUND A 5/8" IRON ROD WITH A Y.P.C.
MARKED "KERNON LAND SERVICES INC."
PER CS NO. 4678.

FOUND A 5/8" IRON ROD WITH A Y.P.C.
MARKED "KERNON LAND SERVICES INC."
PER CS NO. 4678.



EASEMENT DETAILS
SCALE 1" = 20'



FOUND A 5/8" IRON ROD WITH A Y.P.C.
MARKED "KERNON LAND SERVICES INC."
PER CS NO. 4678.

FOUND A 1/4" IRON PIPE IN
INCIDENT BOX

(KNOTT STREET) KENOWSKE COUNTY ROAD NO. 96

LEGEND

- = MONUMENT FOUND AS NOTED
- ★ = FOUND A 5/8" IRON ROD WITH A Y.P.C. MARKED "KERNON LAND SERVICES INC." PER CS NO. 4212.
- = SET A 5/8" X 30" IRON ROD WITH A Y.P.C. MARKED "KERNON LAND SERVICES INC."
- ⊙ = SET A 5/8" X 30" IRON ROD WITH AN ALUMINUM CAP MARKED "KERNON LAND SERVICES INC."
- () = RECORDED SURVEY DATA PER CS NO. 4212.
- [] = RECORDED DEED DATA
- CS = RECORDED SURVEY No.
- Y.P.C. = YELLOW PLASTIC CAP

CURVE TABLE

CURVE NO.	CHORD	ARC	ANGLE	BEARING	BEARING	BEARING
C1	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C2	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C3	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C4	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C5	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C6	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C7	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C8	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C9	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C10	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C11	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C12	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C13	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C14	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C15	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C16	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C17	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C18	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C19	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"
C20	20.00'	20.00'	90.00°	N 00°00'00" E	N 00°00'00" E	00°00'00"

KERNON LAND SERVICES
REGISTERED PROFESSIONAL LAND SURVEYOR
JULY 30, 1978
LEWIS G. KERNON
RENEWAL DATE 8/30/01

1. I, LEWIS G. KERNON, PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS COPY OF A PLAN AND EXISTING EASEMENTS OF THE ORIGINAL PARTITION PLAT WAS PREPARED BY ME OR UNDER MY CLOSE PERSONAL SUPERVISION AND IS TRUE AND CORRECT.
LEWIS G. KERNON

REGISTERED PROFESSIONAL LAND SURVEYOR
KERNON LAND SERVICES
1224 AIDER ST.
VERNONIA, OR 97154
(503) 453-6113

RECEIVED No. 98-098P
LEWIS G. KERNON
RENEWAL DATE 8/30/01

SHEET 1 OF 2



Oregon

John A. Kitzhaber, M.D., Governor

Division of State Lands

775 Summer Street NE
Salem, OR 97310-1337
(503) 378-3805
FAX (503) 378-4844
TTY (503) 378-4615

JUNE 19, 1998

CITY OF VERNONIA
919 BRIDGE STREET
VERNONIA, OR 97064

RE: Jim Smejkal violation/file No. 3818

State Land Board

John A. Kitzhaber
Governor

Phil Keisling
Secretary of State

Jim Hill
State Treasurer

Dear Kathy:

This letter is per our recent phone conversation regarding the Removal-Fill Violation that has occurred on property off of Knott Street in Vernonia owned by Jim Smejkal in which Knicherson Creek was rechannelized and the adjacent wetland to the stream was filled in. As I mentioned in our conversation that after conducting several site visits and reviewing the restoration plan to restore the site I don't have any immediate concerns with them proceeding with other phases of construction at the site before they have finished with the restoration of the wetland and stream channel.

There should be no problem with them conducting other areas of work at the site as long as they take measures to ensure that erosion from the movement of soil at the site are taken to prevent it from entering the stream and mark off the wetland boundary as well as the boundary of the buffer the City has required so that it can clearly be seen without any confusion. If they do this and continue to proceed with the restoration of the site I see no reason not to allow them to begin working on the site from a DSL prospective.

If you have any questions or want to discuss this matter further please feel free to contact me at anytime at (503) 378-3805 extension 262. Thanks again for all your help in resolving this matter as well as others that we have been working on.

Sincerely,

Larry Potter
Natural Resource Coordinator
Field Operations/Western Region

Columbia Smejkal Vio 3818

cc: Jerry Keenon, Keenon Land Services, Inc.
Joe Sheahan, ODF&W



CITY OF VERNONIA

919 Bridge Street • Vernonia, Oregon 97064
(503) 429-5291 • Fax (503) 429-4242

Jerry Keenon
1224 Alder Street
Vernonia, OR 97064

Sep. 22, 1998

Dear Mr. Keenon:

Enclosed is the engineer's report for the Knickerson Creek Sub-division. If you require clarification of any of the items in this report, please call Robyn Bassett at 429-6921.

You may proceed with the installation of water and sewer lines pending agreement on the changes included in this report.

Sincerely,

A handwritten signature in black ink, appearing to read "Gordon Zimmerman", written over a circular stamp.

Gordon Zimmerman
City Administrator



CITY OF VERNONIA

919 Bridge Street • Vernonia, Oregon 97064
(503) 429-5291 • Fax (503) 429-4232

Jim Smejkal
1224 Alder
Vernonia, OR 97064

Attn: L. Jerry Keenon

Aug. 13, 1998

Dear Mr. Smejkal:

On Thursday, Aug. 6, 1998, the Planning Commission of the City of Vernonia gave tentative approval to the Rose Hedge and Nickerson Creek subdivisions with the following requirements:

Rose Hedge Subdivision

1. Engineered drawings of water, sewer, drainage and electrical must be submitted to the City that meet requirements of Ordinances and City Design Standards. Developer's engineer will be required to meet with Director of Public Works and City Engineer in the planning stage to make sure these requirements are met before submitting drawings for final acceptance to the City.
2. Developer will establish covenant and restrictions on the deeds of each lot requiring the wetlands area to be maintained. No building or dumping of debris will be allowed in the wetlands area. This area will be maintained in its natural state to meet wetland criteria. These documents must be submitted to the City for review before any property is sold.
3. Developer will do all improvements to subdivision and upgrades to existing facilities to accommodate this proposal before any building permits will be issued. Cleveland Road will require 5-ft additional right-of-way on the east side fronting the property. Full width (20 feet) paving of Cleveland Rd. fronting the property to County Standards and City Standards is required.
4. Developer will meet all requirements directed by City Ordinances and Design Standards of the City of Vernonia. All plans will be submitted for review before construction begins.

Nickerson Creek Subdivision

1. Engineered drawings of water, sewer, drainage and electrical must be submitted to the City that meet requirements of Ordinances and City design standards. Developer's engineer will be required to meet with Director of Public Works and City Engineer in the

planning stage to make sure these requirements are met before submitting drawings for final acceptance to the City.

2. Developer will establish covenant and restrictions on the deeds of each lot affected by a wetlands area requiring that at least 50-ft of lot abutting the creek is wetlands area and will be so maintained. No building or dumping of debris will be allowed in this area. This area will be maintained in wetlands state. These documents need to be submitted to the City for review before any property is sold.
3. Developer will do all improvements to subdivision and upgrades to existing facilities to accommodate this proposal before any building permits are issued. Knott Street will need a half street improvement to include widening the street from center line to the north side for a road of 10-ft travel lane and a 3-ft gravel shoulder fronting the property. Paving of the street from centerline to full 10-ft north side fronting the subdivision property is required. Improvements will need to meet City and County design requirements. Drawings must be submitted and approved before construction.
4. Developer will meet all requirements directed by City Ordinances and design standards. All plans will be submitted for review before construction begins.

If you have any questions, please call.

Sincerely,



Gordon Zimmerman

City Administrator

cc. Kathy Morrison, Planning Clerk

*At the time the road
was a County Rd,
(Is a City road now)*



Memo

Date: September 18, 1998

To: Robyn Bassett, City of Vernonia - P.W. Director

cc: Gordon Zimmerman, City of Vernonia - City Administrator
Central Files

From: Kevin France, PE City Engineer (Tetra Tech / KCM Eng).

Project: City of Vernonia - Development Review

Subject: Knickerson Ridge Subdivision
City Engineer's Staff Report
Review of Plans

The following are my comments on the drawings prepared by Jerry Keenon for the Knickerson Ridge Subdivision:

1. Lots 5 through 11 shall be graded to drain to area drains behind the sidewalks that are piped to the catch basins in the streets so that run-off from these lots does not run across the sidewalks.
2. I support your request that the water and sewer lines be moved from beneath the street to between the sidewalk and the right of way line.
3. Both the water and sewer lines shall be bedded to 6 inches above the crown of the pipes with 1/4" minus crushed rock. The remainder of the trench may be backfilled with native material if the lines are not beneath sidewalks or the street. If the lines are beneath sidewalks or the street, the trench shall be backfilled to the surface with 1/4" minus crushed rock.
4. The Developer shall verify that the sewer line in Knickerson Avenue is low enough to provide service to the property to the north of the Development by gravity or shall revise the grade of this line as necessary to provide gravity sewer service to that property.
5. Water and sewer service laterals shall be extended to all lots.
6. The Developer shall provide the City with a 15 foot permanent sewer easement and a 30 foot construction sewer easement along the south side of the riparian buffer for the future extension of sewer service to the east of the Development.
7. A 10 foot sewer lateral easement shall be provided along the south side of Lot 5 and the north side of Lot 6 to provide sewer service to Lot 10.
8. The street cross section shall consist of as a minimum subbase geotextile fabric, 6 inches of base aggregate and 3 inches of asphalt concrete.

KCM, Inc. • 7040 SW Fir Loop • Portland, OR 97223-8022 • Tel 503 684-9097 • Fax 503 598 0583

KCM



I recommend that the project be allowed to proceed provided that the above comments are incorporated into the design.



If you have any questions or comments, please contact me at (503) 684-9097.

Memo

Date: December 17, 1998
To: Kathy Morrison, City of Vernonia
c: Robyn Bassett, City of Vernonia
Central Files
From: Kevin France, PE
Project : City of Vernonia - Development Review
Subject: Knickerson Ridge Subdivision
Plan Submittal Requirements

*Pin Signified
324-4006*

In September, 1998, the City allowed the Developer of the Knickerson Ridge Subdivision to install underground utilities based upon preliminary plans prepared by Keenon Land Services. This was an attempt by the City to cooperate with the Developer by allowing them to install the underground utilities prior to the onset of wet weather.

It is our understanding that the Developer did not install the underground utilities in accordance to the approved plans, specifically, they installed the sewer at a higher grade such that it will not serve future development on the north side of Knickerson Creek.

We recommend that no building permits be issued for this development until the following conditions are satisfied:

1. The Developer shall deposit the Development Review fee at the City. This fee will be pay for required additional reviews by the City Engineer.
2. The Developer shall submit as-built drawings to the City Engineer for review. The City Engineer will determine what, if any, revisions need to be made to the systems. The plans shall meet the requirements of Ordinance 710 and the Public Works Design Standards.
3. The Developer shall submit the plans for the sewer improvements to DEQ for approval.
4. The Developer shall test the underground utilities as required by the Public Works Design Standards.

If you have any questions or comments, please contact me at (503) 684-9097.

Memo

Tetra Tech/KCM, Inc.



Date: February 29, 2000
To: Robyn Bassett, City of Vernonia
c: *Central Files*
From: Kevin France, P.E.
Project: City of Vernonia
 Engineering Services
 Nickerson Ridge Estates
Subject: Comments on Infrastructure Improvements

On 2/25/00, Robyn Bassett and I performed a preliminary review of the infrastructure improvements constructed for the Nickerson Ridge Estates Subdivision. Upon the correction of the following deficiencies, a final walk through will be scheduled with the Developer and a final punchlist will be developed. The following items and any items on the subsequent final punchlist must be resolved before the City will take responsibility for the future operation and maintenance of the improvements.

- ① A 6-inch water line shall be extended to the development from the point where the existing water line in Knott Street transitions from a 6-inch to a 4-inch. *Where?*
- ② Compacted granular fill shall be placed on the west side of the sidewalk at the southwest entrance to the development to correct existing and prevent additional sloughing of fill from beneath the sidewalk. *(Additional happen)*
- ③ The west side of the culvert crossing of Nickerson Creek is a safety hazard. Extend the culvert to the west so that the sidewalk can be extended across the creek. Provide a guardrail on the west side of the sidewalk that meets current code requirements. Extend the west headwall further to the south. Repair the sloughed area. Provide rip rap as necessary to prevent future sloughing. Cut the storm drainage pipe flush with the headwall.
- ④ Provide a copy of the letter from the Department of Environmental Quality approving the sanitary sewer system.
- * ⑤ Provide as built drawings for water, sewer, other underground utilities, street and storm drainage improvements that meet the requirements of Ordinance No. 710 and the City Public Works Design Standards.

If you have any questions or comments, please contact me at (503) 684-9097.

Tetra Tech/KCM, Inc. • 7080 SW Fir Loop • Portland, OR 97223 • Tel 503 684-9097 • Fax 503 598-0553

* Tax [unclear]
 As built !!



CITY OF VERNONIA

1001 BRIDGE STREET • VERNONIA, OR 97064
(503) 429-5291 • FAX (503) 429-4232

April 7, 2000

Nickerson Ridge Estates
Attn: James A. Smejkal
42142 N.W. Palace Drive
Banks, Oregon 97106

Subject: Consideration of Final Approval of Nickerson Ridge by Planning Commission

Dear Mr. Smejkal:

The Planning Commission has set a date for consideration of Final Approval of the Nickerson Ridge Estates Subdivision Plat. Final Approval will be considered at the regular meeting of the Planning Commission on April 20, 2000 at 7:00 PM. After speaking with Robyn Bassett and Kevin France, engineer for KCM, I understand there are only minor things that still need to be completed. Robyn is requiring the water line upgrades to be completed within 90 days of the date of this letter. Approval for fire flows is still pending from the Fire Chief. I also understand that DEQ has signed off on the project. Please be aware that building permits will not be issued until fire flows are approved and all other requirements are completed.

If you have any further questions, please feel free to give me a call.

Respectfully,

Julie A. Coontz

Julie A. Coontz
City Planner

Cc: Robyn Bassett
Jerry Keenon

Staff Report

Nickerson Ridge Estates

April 18, 2000

By Julie A. Coontz, City Planner

Nickerson Ridge Estates Subdivision is before the Vernonia Planning Commission for consideration of final approval. The following are conditions that have been presented previously to the Jim Smejkal, the Developer, based on Requests for Responses completed in 1998 and were part of the initial preliminary approval of this project.

West Oregon Electric Cooperative requests 5 foot utility easements along all streets, and street lighting.

Public Works requires water line on Knott Street to be upgraded from 4" to 6" where transition takes place. Approximately 200 feet west from Nickerson Avenue. (The exact location has since been altered, as approved by Robyn Bassett.)

Paul Epler, Chief of Vernonia Rural Fire Protection District requires hydrant flows to have a minimum of 500 gpm for homes with sprinkler systems and 1,000 gpm flows for homes with no sprinklers. All flows must meet UFC 94.

Columbia County Road Department requires half-street improvement to Knott Street, to include:

- a) Widening street from center line to the north side for a road surface of 10 feet and a 3 foot gravel shoulder fronting the property.
- b) Paving of the street from centerline to the north side full 10-ft fronting property.

Although the conditions for approval required by Robyn Bassett, Director of Public Works, have been met, some of the conditions required by other agencies have not been met in full.

Paul Epler has not tested the fire flows at the site yet, since they were still being installed as of Wednesday. Sprinkler systems will be required for the houses if the flows test at less than 1,000 gpm.

Columbia County Road Department will require a 100% surety bond for the cost of the road improvement until the road is completed. The bond is to be paid to Columbia County before issuance of any building or construction permits.

In addition, a warranty bond in the amount of \$60,000 needs to be paid to the City of Vernonia. This warranty bond will be held for a period of not less than one year.

I recommend that final approval be granted to the Nickerson Ridge Estates Development with the conditions listed above.



CITY OF VERNONIA

1001 BRIDGE STREET • VERNONIA, OR 97064
(503) 429-5291 • FAX (503) 429-4232

May 4, 2000

Nickerson Ridge Estates
Attn: James A. Smejkal
42142 N.W. Palace Drive
Banks, Oregon 97106

Subject: Nickerson Ridge Building Permits

Dear Mr. Smejkal:

As you know, the Planning Commission gave final approval for Nickerson Ridge Estates subdivision on April 20, 2000. There were a couple of items still pending at that time. The amount of the warranty bond will be \$60,000. It will be held for a period of one year after final construction of the infrastructure. Since my letter of April 7, 2000 allowed 90 days for completion, the warranty bond shall be held for no longer than one year from July 6, 2000, which is the deadline for completion of construction.



Additionally, at the meeting, it was unknown whether the fire flows would be sufficient or whether sprinkler systems would be required in the homes. Paul Epler, the Fire Chief, has since tested the flows, and they did not meet the 1,000 gpm flow requirement. Therefore, all homes in the subdivision will require sprinkler systems.

It is also my understanding that the Knott Street improvements required by the Columbia County Roads Department will be underway soon. The County did not want building permits issued either until a 100% bond for the work was paid to the County, or until the improvements are completed. Dick Titus has indicated that since the road improvements will be completed soon, a bond should not be necessary. Please advise me as soon as those improvements are complete.

If you have any further questions, please feel free to give me a call.

Respectfully,

Julie A. Coontz

Julie A. Coontz
City Planner

Cc: Robyn Bassett
Jerry Keenon

CITY OF VERNONIA

CITY COUNCIL AGENDA ITEM

July 6th, 2015

From: Josette Mitchell, City Recorder
Through: GianPaolo Mammone, City Administrator
To: Mayor and City Council
Re: Resolution 11-15 Special City Allotment

Agenda Item Summary:

Every other year the City of Vernonia is allowed to apply for the State Special City Allotment Grant to be used to improve transportation infrastructure in the City. Public Works Foreman Jeff Burch is the staff member who completes the paperwork needed to apply. Staff is recommending that the street in the City of Vernonia we should apply for the grant to improve is Knott Street. In order to apply the City Council needs to adopt a Resolution to solidify their intent to apply.

Attachments:

- 2015 SCA Program General Information
- City of Vernonia GIS Map –Knott Street
- SCA Application
- ODOT Map - VERNONIA
- Resolution 11-15 Special City Allotment – Knott Street

Motion:

"I move that the City Council adopt Resolution 11-15."

2015 SCA Program General Information

The Special City Allotment (SCA) Program was established in 1947 by the Oregon Legislature under Oregon Revised Statute (ORS) 366.805. Guidelines and a working Agreement on this program have been developed in cooperation with the League of Oregon Cities. The purpose of the program is to help cities repair or reconstruct city streets that are inadequate for the capacity they serve or are in a condition detrimental to safety. A sum of \$1,000,000 will be available for the 2015 program with a maximum of \$50,000 allotted to any one eligible city.

After receiving the applications, on-site investigations will be conducted by ODOT to evaluate the merits of each request. This evaluation is based on the criteria of street surface condition, current traffic volume, five-year population growth, potential safety improvements, and number of years since last SCA project.

The following are points you should consider in selecting a project for application:

- 1) The street must be under the ownership, jurisdiction, and control of the City. State- or County-maintained roads within city limits are not eligible.
- 2) When selecting a project, try to pick a street in poor condition and carrying a high volume of traffic such as:
 - A) A street serving an agricultural, commercial, or industrial facility, school complex, tourist attraction, or another feature of local importance or interest.
 - B) A street serving a growth area such as a new housing subdivision or commercial development.
 - C) A main thoroughfare with an increasing volume of traffic.

Poor candidates would be streets with deterioration caused by the installation of underground utilities, dead end streets, or those with low traffic counts.

A good method of selection is to have several people drive over and examine the City's streets then pick the street that best complies with the program guidelines. Every year applications are received which do not present the best project candidate from the City. We highly recommend you compare several streets before you make a final selection.

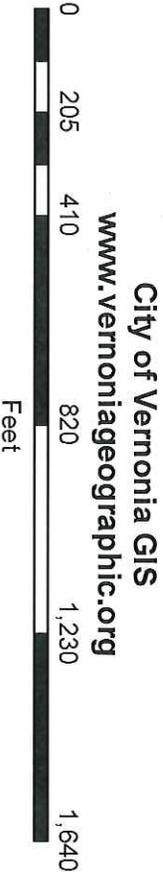
When completing the application, be sure that all applicable questions are answered and that both the application and accompanying resolution are signed.

Also include the location of the project on a City map. Current maps may be obtained online at: <http://www.oregon.gov/ODOT/TD/TDATA/Pages/gis/citymaps.aspx>



June 30, 2015
10:02:21 AM

This map was generated to support city business. The City of Vernonia makes every effort to keep this information current and accurate. However, the city is not responsible for errors, misuse, omissions, or misinterpretations. There are no warranties, expressed or implied, including the warranty of merchantability or fitness for a particular purpose, accompanying this map. Official determinations of parcel boundaries, flood zones, or natural resource restrictions by authorized persons only.

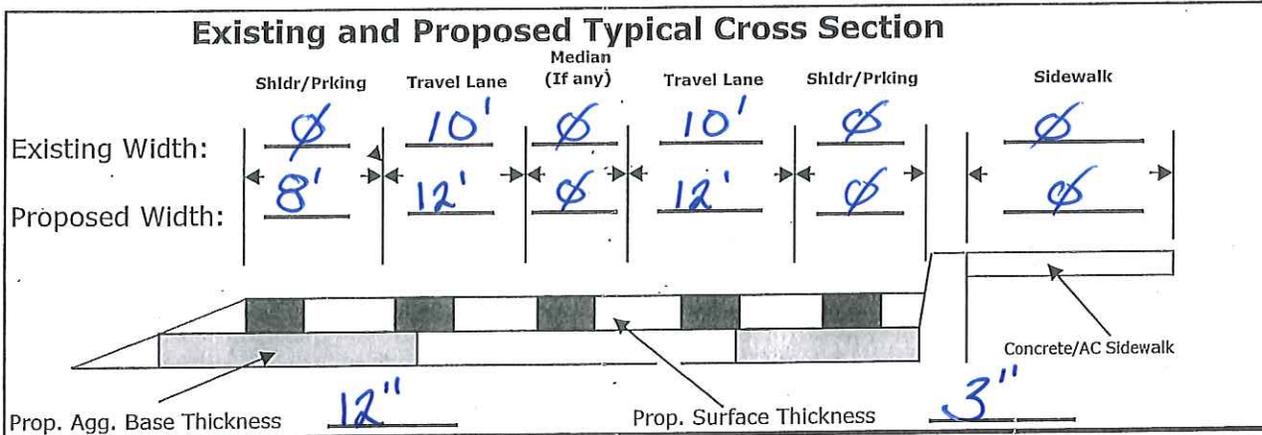


Special City Allotment (SCA) Application

CITY OF Vernonia DATE 6-30-15

STREET NAME Knott St FROM Hwy 47 TO Knickerson Loop
 (Attach map showing project limits.)

Project Length 1500' Est. Project Cost \$ 75,000
 Avg. Daily Cars (Current) 200 Avg. Daily Trucks (Current) 15



Pavement
 Surface Type
 Existing: oil Mat
 Proposed: A/C
 Proposed Thickness: 3"

Storm Sewer
 Existing (Y/N): Y
 Proposed (Y/N): Y
 Pipe Diameter: 12"
 Pipe Length: 1200'

Adjustments:
 Inlets #: 10
 Manholes #: 3
 Pipes #: _____

Right-of-Way
 Existing Width: 60'
 Adequate? (Y/N): Y
 Proposed Width: 60'

	Left Side	Right Side
Sidewalks		
Existing (Y/N):	<u>N</u>	<u>N</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Proposed Length:	<u>-</u>	<u>-</u>
Proposed Width:	<u>-</u>	<u>-</u>
Curbs		
Existing (Y/N):	<u>N</u>	<u>N</u>
Prop. (Y/N):	<u>N</u>	<u>N</u>
Length:	_____	_____
Type:	_____	_____
Bridge		
Name & Bridge #:	<u>N/A</u>	
Length:	_____	_____
Width:	_____	_____
Type of Structure:	_____	_____
Sufficiency Rating #:	_____	_____
Name of Stream:	_____	_____

Remarks: Knott St. is a residential collector st. that serves a new 18 lot subdivision that is nearing full buildout. The street needs to be widened for full two lanes of traffic, and stormdrainage added. This street is also connector for CZ linear trail

By: _____ Date: _____
 Mayor

By: _____ Date: _____
 City Recorder

By: _____ Date: _____
 City Administrator

Attach additional sheets for each street. All streets combined will be one entry.

SPECIAL CITY ALLOTMENT

RESOLUTION NO. 11-15

Under the provisions of ORS 366.800 and 366.805, there has been withdrawn from state highway funds appropriated for allocation to the several cities of the State of Oregon the sum of Five Hundred Thousand and No/100 (\$500,000) Dollars, and in addition there has been withdrawn from monies available to the Department of Transportation from the State Highway fund the sum of five Hundred Thousand and No/100 (\$500,000) Dollars. As provided in ORS 366.805, said sums have been set up in a separate account to be administrated by the Oregon Transportation Commission and to be allotted each year by said commission to be spent, within cities of 5,000 or fewer person, upon streets not a part of the state highway system that are inadequate for the capacity they serve, or are in a condition detrimental to safety. No one project can receive more than \$50,000.

The City of Vernonia is an incorporated city of the State of Oregon and has a population of less than 5,000 as given by the latest official federal census. The following street of said city, Knott Street is a minor collector street that serves a residential area, one church and a new residential development which meets the conditions required in ORS 366.805.

NOW, THEREFORE, the members of the City Council, in regular or special session assembled, do hereby find, declare, and resolve:

1. That the aforementioned named street of said City is inadequate for the capacity they serve or are in a condition detrimental to safety.
2. That said street of said City is in need of repair, reconstruction, or other major improvement.
3. That said street is not a part of the state highway system, and is under the jurisdiction and control of the City.
4. That the Oregon Transportation Commission hereby is respectfully requested to consider and declare said street as qualified for reconstruction, repair, or other improvements out of funds allocated and made available by and through the said \$1,000,000 appropriation of revenues which is to be administered and spent by the Transportation Commission.
5. That the City of Vernonia does hereby offer to Transportation Commission and does hereby pledge complete cooperation and assistance to the end, that said City may share and participate in the use and benefit of said special fund and appropriation; and therefore does designate the City Administrator and or Mayor as the official representative of the City in all negotiations resulting from this request.

There is attached hereto and made a part hereof, a city map on which is indicated the street, streets, road, or roads, described in this resolution. Exhibit "A" Special City Allotment (SCA) Application and Exhibit "B" Map.

Adopted by the City Council of the City of Vernonia, Oregon, this 6th day of July 2015 by the following vote:

Ayes 4 Nays _____ Absent _____ Abstain _____

Randall J. Parrow, Mayor

Attest: _____
Josette M. Mitchell, City Recorder