



CITY COUNCIL JUNE 06, 2016 MINUTES
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

Call to Order and Pledge of Allegiance – Mayor Parrow

Mayor Parrow called the meeting to order at 7:00 pm.

Additions or Removal of Agenda Items

Councilor McNair made a motion to approve the agenda as written. The motion was seconded by Councilor Tierney, motion carried.

Mayors Report

Public Hearing – Adoption of FY 2016-2017 Budget, Tax Appropriations

Mayor Parrow called the public hearing to order at 7:15 pm.

Proponents: None.

Opponents: None.

Neutral: None.

Mayor Parrow closed the Public Hearing at 7:25 pm.

Councilor Committee Meeting Reports

Councilor Seager attended the Public Works Committee meeting where George Tice gave an update on the sewer project. They also discussed the water meter testing project which is slated to start on June 30th. The committee is also looking into the water rates and whether or not they should be reduced. He reported that the committee is in favor of the California Avenue / Spencer Hill Sewer Project.

Topics from the Floor/Audience Participation

Jeff Grant, addressed Council and would like to know why he has been trespassed from the Vernonia Library. Mr. Grant gave Council a brief overview of why he believes he was trespassed. Mayor Parrow stated that Council has no authority in this matter and that he would need to address this in the courts. Police Chief Conner stated that this is not the appropriate place to discuss the no trespass order. Council directed Mr. Grant to call and make an appointment with City Administrator Mitchell if he wishes to discuss the trespass order.

Consent Agenda for Approval

A. Cemetery Committee Meeting Minutes for May 4th, 2016

B. City Council Meeting Minutes for May 16th, 2016

Councilor Tierney made a motion to approve the meeting minutes as listed above. The motion was seconded by Councilor Seager, motion passes.

Unfinished Business

A. California Avenue / Spencer Hill Sewer Project Update

Finance Director Handegard gave Council a brief overview of the sewer project breakdown. Councilor McNair asked for clarification that the funds that are being proposed to be used for the project were not already earmarked for the current sewer rehab project. Finance Director Handegard stated that these funds were set aside as extra contingency and would have been used to further pay down sewer debt if they were not needed.

Public Works Foreman Burch explained to Council that the city would like to redirect the sewer so that it does not have to be gravity fed across the river to pump station 2. If the sewer could be run to pump station 3 it would be much more efficient. Currently, pump station 3 is being underutilized. The Public Work

Committees concern is that the pump will not be able to handle the added capacity. Mr. Burch assured Council that the pump would be able to handle it.

After some discussion, Council consensus is to recommend that staff move forward with the project as outlined in option #2.

B. Rose Avenue Grant Administration Contract

City Administrator Mitchell gave Council a brief overview of the administration contract for the Rose Avenue Project. Councilor Seager made a motion to approve the Grant Administration Contract and authorize the City Administrator to sign it. The motion was seconded by Councilor Hult, motion carried.

New Business

A. Application for inhabiting A Travel Trailer Permit – Michael Kelly

Councilor McNair asked Mr. Kelly if any neighbors have expressed their opinion on the trailer being inhabited. Mr. Kelley stated that he has not heard from any neighbors regarding the trailer. City Administrator Mitchell stated that the application was not a result from any complaints rather it was noticed by Code Enforcement during rounds. Consensus of Council is to grant the permit for 6 months.

B. Application for Inhabiting A Travel Trailer Permit – Terry Miller & Jodie Malcolm

City Administrator Mitchell gave Council a brief overview of the application. She explained that the applicants were one of the ones who were asked to leave Anderson Park. Staff recommends not approving the travel trailer permit. Councilor Tierney is in favor of approving the application with an added stipulation of proof of dumping waste. After some discussion consensus of Council is not to approve the application.

C. Cemetery Committee Application for Darlene Wilcoxon

Mayor Parrow appointed Mrs. Wilcoxon to the Vernonia Cemetery Committee.

D. IGA Renewal between City of Vernonia and Oregon Water Resources Department

City Administrator Mitchell gave Council an overview of the Intergovernmental Agreement (IGA) between the City of Vernonia and the Oregon Water Resources Department (OWRD). Consensus of Council is to approve the IGA between COV and OWRD.

Business from Departments

A. Police Department – Chief Conner

Officer Pesio is on track to be on his own shift by the end of the month. The department has received two applications for the open position. They will be interviewing on Thursday, June 9th.

C. City Administrator Report – J. Mitchell

Wastewater Treatment Plant: A construction meeting was held last Wednesday, the DAF was coated and had its water test, and it passed. The current work is in lagoon one building up the toe on the inside in order to elevate the dike road. Pumping of lagoon two to the chlorine contact chamber is currently going on. Once the work on lagoon one is complete and lagoon two is sufficiently pumped down the chlorine contact chamber will go offline, and the interior walls of the contact chamber will be poured to extend them up three feet in order to have the contact chamber function as it does now once the lagoons can hold more capacity.

Rose Avenue Project: The City Administrator met with Mary McArthur, of Columbia Pacific Economic Development District. We received approval of the Grant Administration contract from IFA/CDBG, it will be signed this week. Mary has already started working on the Environmental Review.

California Avenue: IFA has stalled the issuing of the Notice of Award. They need some final documents from the private property owner related to the remediation of the ground, before the City can issue the Notice of Award. Councilor Tierney inquired as to why the City isn't liable for paying for the remediation. City Administrator Mitchell stated that due to time restraints the property owner is paying for the remediation.

FEMA Public Assistance: The City Administrator toured the project sites with FEMA representatives and State Historic Preservation Reps. The pump station fencing report has been completed and the payout is just waiting to be bundled with other payouts for the area, then the City will receive reimbursement for 75% of the expense

of repairing the fencing around Pump Station #1. The other projects are at various stages in the FEMA system. Hopefully the remaining project reports will be completed, signed and reimbursed by the end of the month.

Nickerson Ridge Estates: City Staff, City Planner, City Legal have not had any further contact from the Nickerson Ridge Estate representatives. City Legal is investigating any possible ramifications if the City were to allow anyone to build. Councilor McNair suggested that next time the City Engineer is in town they do a drive by of the development to make sure everything is in order.

Airport Trailer Advertisement: The Trailer at the Airport the bidding will close on Friday, June 10th, 2016 at 3pm. Our current high bid is \$3,600.00.

High Water Sign: The high water sign at the old Pine Cone is slated to be installed over Jamboree Weekend. Staff is currently working on improving the lot and installing a perimeter fence. The wood post and base will be installed soon after.

Spencer Park Picnic Shelter: Staff is working with John B. from Architects Without Borders on the picnic shelter design. Andrew Neme from Columbia Engineering is the engineer of record for the project.

Ordinances/Resolutions

A. Resolution No. 04-16: Resolution adopting the Fiscal Year Budget 2016-2017

The Budget as approved by the Budget Committee of the City of Vernonia on May 5, 2016 as amended tonight with all funds totaling \$9,223,456. Councilor Seager made a motion to approve Resolution No. 04-16 as stated above. Councilor Tierney seconded the motion, motion carried.

Correspondence

City Administrator Mitchell presented to Council a flier explaining that the City of Vernonia is under voluntary water curtailment measures. The water curtailment is due to low flow on Rock Creek at 14 cubic feet per second or less.

Items from Mayor and Councilors

Councilor Seager would like to commend staff for all of their hard work on improving the parks.

Councilor Tierney would like an update on the Dewey pool dam. Staff stated that the river is set to be dammed on June 20th. The fence is set to be installed on June 13th. Councilor Tierney would also like an update on the liaison for the senior center board. City Administrator Mitchell stated that it is up to Council to decide which Councilor will be that liaison. The seniors will also be billing the city quarterly so that staff can make sure the funds are being expended appropriately. Council Tierney will act as liaison for Council.

Mayor Parrow will be absent on June 20th.

Action Items Summary – City Administrator

The City Engineer will drive by of Nickerson Loop next time he is in town.

The Chief of Police and City Administrator will meet with Mr. Grant to explain why he was trespassed from the Vernonia Library.

Councilor Seager will attend the June 13th Work session via telephone.

City Administrator Mitchell will notify The Seniors that Councilor Tierney will act as Council liaison.

Adjournment

Mayor Parrow adjourned the meeting at 8:54 pm.

These minutes were approved at the July 05th, 2016 City Council Meeting.


Stephanie Borst, City Recorder


Randall J. Parrow, Mayor