



CITY COUNCIL OCTOBER 03, 2016 AGENDA
REGULAR MEETING 7:00 PM
City Hall, 1001 Bridge St. Vernonia OR 97064

Mission Statement

The City of Vernonia pledges to be an ethical and responsive government using community collaboration to foster leadership and a vision for civic improvement while providing a safe, peaceful, economically viable community.

1. Call to Order and Pledge of Allegiance – Mayor Parrow

2. Additions or Removal of Agenda Items

3. Councilor Committee Meeting Reports

4. Topics from the Floor/Audience Participation

5. Consent Agenda for Approval

6. Unfinished Business

7. New Business

- A. Parks Committee Recommendation Pg. 1
- B. Planning Commission Application – Walton Pg. 2-4
- C. Travel Trailer Application – Grady Pg. 5-6
- D. Amendment to Letter of Conditions from USDA Pg. 7-11

8. Business from Departments

- A. Police Department – Chief Conner
- B. City Administrator Report – J. Mitchell

9. Ordinances/Resolutions

- A. Ordinance 911 – Amending Ordinance 881 Pg. 12-21

10. Correspondence

11. Items from Mayor and Councilors

12. Action Items Summary – City Administrator

Adjournment

AMERICANS WITH DISABILITIES ACT NOTICE

Please contact the City Recorder, Vernonia City Hall, 1001 Bridge Street, Vernonia, OR 97064 (Phone No. 503-429-5291) at least 48 hours prior to the scheduled meeting time if you need an accommodation. TCC users please call Oregon Telecommunications Relay Service at 1-800-735-2900.

September 29, 2016

To: Vernonia City Council

From: Parks Committee

Re: Parks Hours

The Parks Committee voted at their committee meeting on September 28, 2016 to recommend to the City Council the approval of a plan developed by city staff for the closure of certain parks at night.

Based on repeated acts of vandalism and loitering, and a request from the Vernonia Police Department, the Parks Committee is in agreement that our park hours should be restricted to visitors.

Staff and the Parks Committee recommends closing Hawkins, Ora Bolmeir and Shay Parks from dark to dawn; closing Spencer and Vernonia Lake Parks from 11:00 pm to dawn, and restricting access of non paying campers at Anderson and Airport Parks during quiet hours (after 10:00 pm)

We suggest changing the language in Ordinance 881, Section 6, #1 to reflect this change and encourage all city staff to enforce this change in rules.

Signed,

Scott Laird, Parks Committee Chair,

Katie Poetter, Parks Committee Secretary



Application for Appointment to

PLANNING COMMISSION

(Committee or Planning Commission)

PLEASE PRINT

Name WALTON Jeff
Last First

Home Address 54658 Hwy 47 S. Vernonia, OR 97064
Street City Zip

Occupation OWNER - VERNONIA SPRINGS
Place of Employment

Business Address 54658 Hwy 47 S. Vernonia, OR 97064

Phone No. _____ Cell Phone No. 503.320.0988

E-mail Jeff@vernonia-springs.com

1. Do you reside within the Vernonia city limits? Yes _____ No

2. Are you a registered voter? Yes No _____

3. How did you learn about this vacancy?
Newspaper _____ Word of Mouth
Notice in the Mail _____ Other (Specify) _____

4. At least two meetings a month or more are required plus significant time reading agenda material. Will you be able to attend these meetings? Yes No _____

5. Attendance is important for committee work. Do you think you could meet the goal of a 75% minimum attendance rate of each calendar year. Yes No _____

6. What experience/training do you have that qualifies you for this particular appointment and what specific contributions do you hope to make?

See Attached

7. Please give a brief description of your involvement in community groups and activities.

See Attached

4. Please list community topics of particular concern to you that relate to this appointment.

See Attached

5. Please list your reasons for wishing to be appointed.

See Attached

Return completed application to City Hall, 1001 Bridge Street, Vernonia, OR 97064. Applications accepted until positions are filled. Immediate application recommended.

If applicable, you will be advised when the City Council or Planning Commission will conduct interviews of the applicants. The Planning Commission will make a recommendation to the Council. Plan to be present to discuss your application with the Council or Planning Commission. The Council will endeavor to make its selection at that meeting; however, it may wish to take more time to deliberate before making the appointment.

Information on this form is public information.
Thank you for your expression of interest in serving the community.



Signature of Applicant

9/4/14

Date

Planning Commission Application Responses

6. Throughout my adult life I have been involved in many real estate development projects giving me a significant amount of experience in land development issues. Most recently I personally handled all aspects of the conditional use permit process relating to my property/business (28 acres) named Vernonia Springs. Through the conditional use permit process which spanned 3 ½ years I became intimately familiar with State, County and Local land use laws. I also have established a solid relationship with most of the folks at Columbia County. I am confident they can attest to my integrity, knowledge and willingness to properly follow established state and county land use rules and regulations.

7. I am currently a member of the Vernonia Grange. Now that I have completed the conditional use permit process for my property which I had been working on since moving to Vernonia in 2013, I plan to be involved in several additional local organizations.

4. Given Vernonia will most likely be the last place I live in my lifetime, I would like to make sure that future planning and development in our community is done not only within the boundaries of current land use laws, but also in ways that make the most sense for residents, business and the environment.

5. Same as number 4 above.



Application Number: _____

CITY OF VERNONIA

Application for Inhabiting Travel Trailer Permit

STEWART GRADY OWNER VANCE + ALICIA HANSEN TENANT
Name of applicant

1363 KNOTT ST.
Address

VERNONIA OR. 97064
City State Zip

STEWART 503.550.0020 VANCE + ALICIA 971.413.1099
Home Phone ~~-Cell-~~

1363 KNOTT ST. VERNONIA, OR. 97064
Address of Property where Travel Trailer will located

Relationship to Property (check one)

- Owner
- Contract Buyer
- Agent

Title Holder of Property JENNIFER DETHLEFS + STEWART GRADY

Date Habitation will begin CURRENT

Habitation will continue until 6mons.

Reason for Inhabiting Travel Trailer:

Attach additional pages as needed

ASSISTING WITH HOUSE REMOVAL
REQUESTING TO STAY IN RV ON SITE

The following provisions have been made for sanitary facilities:

- City approved connection exists
- Pump service coming to site
 - Weekly
 - Monthly
- Will take trailer to approved sewer dumping facility
 - Weekly
 - Monthly

Note:

1. The occupant of the travel trailer shall make application for permit to the City Recorder, and final approval must be obtained for the City Council.
2. The City Council may consider information provided in the application and from any other source.
3. If the Council is satisfied that the use of the travel trailer is not likely to become a public nuisance or be dangerous to public health or safety, it may grant the application for permit.
4. In no event shall such a permit to inhabit a travel trailer be issued for a period of time in excess of six months.
5. Any permit to inhabit a travel trailer may be revoked on 24 hours notice if the building official, after inspecting the travel trailer, determines that it is lacking in proper sanitary facilities, is dangerous to public health and safety, or is a public nuisance because of its condition, location or use.
6. Violation of the Ordinance or any part thereof shall be punishable upon conviction by a fine of not more than \$500.00. Each day there is a violation under this Ordinance shall be considered a separate offense.

Stewart Drury
Signature of Applicant

9.29.16
Date

CITY OF VERNONIA
CITY COUNCIL AGENDA ITEM

October 3, 2016

From: Angie Handegard, Finance Director
To: Mayor and City Council
Re: Amendment to Letter of Conditions

Agenda Item Summary:

Attached is Amendment #1 to the Letter of Conditions dated September 3, 2014 received from USDA for loan proceeds to fund the WWTP. The amendment will allow the City to take advantage of a lower interest rate when we close out the loan portion of funding later this month.

Original copy will be signed by the Mayor.

Attachments:

Amendment to Letter of Conditions from USDA

Motion:

-

No Council action is required.



September 27, 2016

City of Vernonia
Randy Parrow (Mayor)
1001 Bridge Street
Vernonia, OR 97064

RE: Rural Development Loan and Grant Conditions,
Wastewater System Improvement Project

Dear Mr. Parrow:

AMENDMENT NO. 1
TO "LETTER OF CONDITIONS" Dated September 3, 2014

Rural Development hereby amends its "Letter of Conditions" dated September 3, 2014 by amending the following condition(s) which must be understood and agreed by the City before further consideration may be given to your applications:

2. Loan Payment Schedule

The loan will be payable over a period of 40 years from the date of loan closing. An amortized payment of principal and interest will be scheduled on an annual basis. The Owner will issue a single instrument installment **Revenue Bond**. The annual payments will be \$199,434.00, unless you are notified otherwise.

Rural Development will utilize the Preauthorized Debit (PAD) payment process to allow loan payments to be electronically withdrawn from the owner's bank account on the day the payment is due. Form RD 3550-28, "Authorization Agreement for Preauthorized Payments," will be used to formalize authorization of this process.

14. Accounts, Records and Audit Reports

You are required to submit an annual financial report at the end of each fiscal year. The annual report will be certified by the appropriate organization official, and will consist of financial information and a rate schedule. Financial statements must be prepared on the accrual basis of accounting in accordance with generally accepted accounting principles (GAAP), and must include at a minimum a balance sheet and income and expense statement. The annual report will include separate reporting for each water and waste disposal facility, and itemize cash accounts by type (debt service, short-lived assets, etc.) under each facility. All records, books and supporting material are to be retained for three years after the issuance of the annual report. Technical assistance is available at no cost with preparing financial reports.

Rural Development • Oregon State Office
1201 NE Lloyd Blvd, Suite 801 • Portland, OR 97232
Voice (503) 414-3330 • Fax (503) 414-3383

USDA is an equal opportunity provider and employer.

The type of financial information that must be submitted is specified below:

- a. **Audits** – A borrower that expends \$750,000 or more in federal financial assistance per fiscal year shall submit an audit performed in accordance with the requirements of the OM Circular A-133. The total Federal funds expended from all sources shall be used to determine Federal financial assistance expended. Expenditures of interim financing are considered Federal expenditures.

All audits are to be performed in accordance with 2 CFR Part 200, as adopted by USDA through 2 CFR Part 400. Further guidance on preparing an acceptable audit can be obtained from the Agency. It is not intended that audits required by this part be separate and apart from audits performed in accordance with State and local laws. To the extent feasible, the audit work should be done in conjunction with those audits. The audit must be prepared by an independent licensed Certified Public Accountant, or a State or Federal auditor if allowed by State law, and must be submitted within 9 months of your fiscal year end.

If an audit is required, you must enter into a written agreement with the auditor and submit a copy to the Agency prior to the advertisement of bids. The audit agreement may include terms and conditions that the borrower and auditor deem appropriate; however, the agreement should include the type of audit or financial statements to be completed, the time frame in which the audit or financial statements will be completed, what type of reports will be generated from the services provided, and how irregularities will be reported.

- b. **Financial Statements** – If you expend less than \$750,000 in Federal financial assistance per fiscal year, you may submit financial statements in lieu of an audit which include at a minimum a balance sheet and an income and expense statement. You may use Form RD 442-2, “Statement of Budget, Income and Equity,” and 442-3, “Balance Sheet,” or similar format to provide the financial information. The financial statements must be signed by the appropriate borrower official and submitted within 60 days of your fiscal year end.

Annual Budget and Projected Cash Flow - Thirty days prior to the beginning of each fiscal year, you will be required to submit an annual budget and projected cash flow to this office. With the submission of the annual budget, you will be required to provide a current rate schedule, and a current listing of the Board or Council members and their terms. The budget must be signed by the appropriate borrower official. Form RD 442-2 or similar format may be used.

Quarterly Reports – Quarterly Income and Expense Statements will be required until the processing office waives this requirement. You may use Form RD 442-2 or similar format to provide this information, and the reports are to be signed by the appropriate borrower official and submitted within 30 days of each quarter’s end. The Agency will notify you in writing when the quarterly reports are no longer required.

16. **Reserve Account**

Reserves must be properly budgeted to maintain the financial viability of any operation. Reserves are important to fund unanticipated emergency maintenance and repairs, and assist with debt service should the need arise.

It has been determined as a part of this funding proposal that you have sufficient funds to establish reserves for the following purposes and amounts:

As part of this RUS loan proposal you must establish and fund annually a debt service reserve fund equal to 10% of the annual payment each year over the life of the loan until the city accumulates an amount equal to one annual installment. This reserve is required to establish an emergency fund for maintenance and repairs and debt repayment should the need arise. Ten percent of the proposed loan installment is \$19,943.00 per year.

This reserve should be maintained in a separate bookkeeping account and proof of the reserve balance will be provided each year in the Balance Sheet and/or the Notes to the Financial Statements in the Annual Audit Report. This reserve is in addition to any existing or future reserve account obligations of the Owner.

In addition to the debt service reserve account, you must establish and maintain a short lived asset replacement reserve fund. An amount equaling or exceeding \$1,640.00 shall be placed in the fund annually. The purpose of this fund is to replace facility assets with an estimated life of less than fifteen years. No RD concurrence is required to use the reserve funds for the stated purpose.

All other terms and conditions of the Rural Development "Letter of Conditions" remain unchanged. If the conditions in our September 3, 2014 Letter of Conditions and all amendments thereto are acceptable to the City please complete and return the attached Form RD 1942-46 "Letter of Intent to Meet Conditions" within 15 business days or by October 18, 2016.

If you have any questions concerning this letter, please contact Sam Goldstein, CP Director, at (503) 414-3362.

Sincerely,


acting Community Programs Director

cc: USDA, Office of General Counsel
State Office, Rural Development/Community Programs

Enclosures :

Form RD 1942-46, "Letter of Intent to Meet Conditions"

LETTER OF INTENT TO MEET CONDITIONS

Date _____

TO: United States Department of Agriculture

(Name of USDA Agency)

(USDA Agency Office Address)

We have reviewed and understand the conditions set forth in your letter dated _____. It is our intent to meet all of them not later than _____.

(Name of Association)
BY _____

(Title)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a persons is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015, 0570-0021, 0570-0061, 0570-0062 and 0572-0137. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data. needed, and completing and reviewing the collection of information.

ORDINANCE 911

**AN ORDINANCE ESTABLISHING PARK CLOSURE HOURS AND AMENDING
ORDINANCE 881 FOR THE CITY OF VERNONIA, OREGON**

WHEREAS, the City of Vernonia, seeks to reduce acts of vandalism and loitering in City Parks, and

WHEREAS, the City of Vernonia would like to establish hours of closure specific to park activities and citizen use, and

WHEREAS, The City of Vernonia, believes limiting hours in the evening will reduce park vandalism and lessen staff work in cleaning said vandalism,

WHEREAS, The City of Vernonia wishes to adopt park hours in amending the initial ordinance that outline park rules and regulations, now therefore

The City of Vernonia, Oregon does ordain as follows:

Section 1. [Amendment.] Section 6 of Ordinance 881 is amended to read:

Section 6. Hours of Park Closure

2. Hours of Park Closure are as follows:

a. City Parks closed from dark to dawn:

-Shay Park

-Ora Bolmeier

-Hawkins Park

b. City Parks closed from 11pm to dawn:

-Vernonia Lake

-Spencer Park

c. City Parks closed from 10pm to 7am:

-Anderson Park

-Airport Park

Section 2. Effective Date: Under the provisions of the City of Vernonia Charter of 1998, Chapter VIII, Section 32, the provisions of this ordinance shall become effective on the thirtieth (30th) day after its adoption and authentication.

Section 3. Recorder's Duties: The City Recorder is hereby directed, upon adoption and authentication, to number this ordinance as the next adopted ordinance of the City of Vernonia.

Read by title only for the first time this _____ day of October 03, 2016 by the following vote:

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____

Read by title only for the second time and passed this _____ day of October __, 2015 by the following vote:

Ayes: _____ Nays: _____ Abstain: _____ Absent: _____

Signed by me, Randall J. Parrow, Mayor in authentication of its adoption this _____ day of October, 2016

Randall J. Parrow, Mayor

Attest: _____
Stephanie Borst, City Recorder

ORDINANCE NO. 881

An Ordinance Repealing Ordinance 761 and Providing Rules and Regulations for the City of Vernonia Public Park System; and Providing Penalties

The City of Vernonia does ordain as follows:

Section 1. **[Vernonia Public Park System.]** The following areas are maintained and designated as parks of the Vernonia Public Park System and are referred to in this Ordinance as "park" or "parks":

1. Anderson Park and Horse Arena
 - a. Anderson Park and Horse Arena are located south of downtown Vernonia, bordered by Rock Creek and Nehalem River.
 - b. Amenities include campsites with electrical, water, sewer, telephone and cable hook-ups, restroom and shower facilities, equestrian arena, playground, large group picnic shelter and river access.
2. Hawkins Park and Pool Area
 - a. Located on Park Drive, next to Rock Creek.
 - b. Amenities include baseball field, dammed swimming area in the summer with lifeguard during daytime hours, playground, picnic area, and restroom facilities.
 - c. Scout Cabin located at Hawkins Park is available for rental through the Friends of the Scout Cabin. Inquiries may be made at Vernonia City Hall.
3. Ora Bolmeier Park
 - a. Located on Louisiana Avenue, north of Bridge Street, overlooking downtown Vernonia.
 - b. Amenities include beautiful old growth trees and picnic area.
4. Spencer Park
 - a. Located at 377 Bridge Street
 - b. Amenities include multi-sports fields for softball, baseball, soccer, and football.
5. Vernonia Lake Park
 - a. Located east of downtown Vernonia on East Bridge Street, west of the Nehalem River.
 - b. Amenities include paved trail around Vernonia Lake, which is stocked with Rainbow Trout in Spring, wheelchair-accessible fishing docks, non-motorized boat ramp, Historical Informational Kiosk, access to Linear Trail, primitive campsites, and restroom facilities.
6. Airport Park
 - a. Located northwest of Vernonia off Timber Road, on Airport Road, east of Vernonia Municipal Airport.
 - b. Amenities include primitive campsites and picnic facilities along Nehalem River amongst beautiful old-growth trees.
7. Shay 102 Park
 - a. Located on the corner of Bridge Street and Adams Avenue.
 - b. Amenities include historic Shay Steam Engine, Veterans Memorial, Benches, Cement picnic table, Historical Jail Cell and Historical Informational Kiosk

Ord. 881 Providing Rules and Regulations for the Park System

8. Linear Trail
 - a. Located south of downtown Vernonia extending from Anderson Park to Vernonia Lake.
 - b. Amenities include trail for walking, hiking, running, horseback riding, biking, skating and other non-motorized activities, and has access to restroom facilities at Anderson Park and Vernonia Lake.
9. Any other Park acquisitions or expansion that adds to the Vernonia Public Park System is completed by Resolution of the City Council.

Section 2. [Fees and Observance of Applicable Rules and Laws.]

1. All applicable park fees are set by resolution of the City Council.
2. Visitors and campers at parks shall pay all applicable fees upon entering the park. In no case shall any person use or leave a park without paying all applicable fees.
3. Visitors and campers at parks must observe and obey all park rules and all other Federal, State, County, and City statutes, administrative rules and regulations, ordinances, orders, resolutions, etc.
4. Use of the Park System constitutes implied agreement by the user to abide by all applicable rules and regulations.
5. Any person or persons asked to leave a park for violation of any applicable rule or regulation will not be entitled to a fee refund.

Section 3. [Motorized Vehicles.]

1. Motorized vehicles are allowed only on designated roads and parking areas.
2. Vehicles may be parked only in authorized parking areas.
3. Washing, maintenance or repair of a vehicle or any other equipment in the parks is prohibited.
4. Speed limit in all parks is 5 miles per hour.
5. All-terrain vehicles (ATV's), dirt bikes, and other off-road vehicles are prohibited from operating in the parks, unless authorized by the Public Works Foreman
6. These provisions are not applicable to City or Park Host maintenance vehicles.

Section 4. [Overnight Camping.]

1. Overnight camping is prohibited in all areas except for designated camping areas at Anderson Park, Airport Park and Vernonia Lake Park.
2. Extended stays at designated campsites may be approved by the City Administrator or designee (i.e. Public works foreman or City Recorder) at the request of the Park Host.
3. Each campsite is allowed one car, not including a motor home or motorized camper. Additional cars are subject to a fee per car and must park in designated parking areas.

Section 5. [Littering, Vandalism, or Destruction of Park Property.]

1. No person shall discard or dispose of any garbage or other refuse in a park, except in a receptacle provided for garbage or other refuse. All bottles, cans, ashes,

papers, wrappers, garbage and trash shall be placed in proper garbage or recycling receptacles.

2. Users of the parks are responsible for cleaning up any mess they have created.
3. The mutilation, destruction, damaging, defacing, removal or otherwise abusing any shrubs, trees, building, restrooms, signs, tables, benches, playground equipment, or other structures or equipment is prohibited.
4. Collecting and/or removing plants and animals from the parks is prohibited.
5. No person shall urinate or defecate within a park except in designated restrooms.

Section 6. [Hours of Park Closure.]

1. ~~1.~~ No person shall enter or use any park during hours of closure without written permission from the Park Host.
2. Hours of Park Closure are as follows:
 - a. City Parks closed from dark to dawn:
 - Shay Park
 - Ora Bolmeier
 - Hawkins Park
 - b. City Parks closed from 11pm to dawn:
 - Vernonia Lake
 - Spencer Park
 - c. City Parks closed from 10pm to 7am:
 - Anderson Park
 - Airport Park

Section 7. [Loud Noise and Disturbing the Peace.]

1. Users of the parks shall respect the rights of others to peace and quiet, particularly between the hours of 10:00 PM and 7:00 AM.
2. No vehicles, radios, tape players, CD players, instruments or other noise-making device shall be used in a manner that will disturb others in the park area.
3. Public address systems may not be used without prior permission from the City Administrator or designee (i.e. Public Works Foreman or City recorder) at the request of the Park Host or pursuant to a City permit.
4. The throwing of rocks, sticks, dirt clods or other similar objects is prohibited.

Section 8. [Firearms, Fireworks and Explosives]

1. Possession of a loaded firearm, discharge of a firearm, BB, Pellet, or Potato Gun, bow and arrow or sling shot or any other weapon capable of injuring any person or wildlife is prohibited.
2. Possession, discharge or causing to discharge any firecrackers, explosives, rockets, fireworks or other similar device is prohibited.

Section 9. [Animals.]

1. Dogs and other pets are prohibited except on a leash.
2. Pet owners must clean up after their pets.
3. No animals, except service animals, are allowed in any buildings.
4. Horses are only permitted in the Equestrian Area of Anderson Park, and on the Linear Trail.
5. No animals or pets are allowed in the swimming area of Rock Creek or in Rock Creek immediately upstream from the swimming area.
6. Harassment or hunting of animals or birds or their habitat in any park is

prohibited.

Section 10. [Fires.]

1. Fires are permitted only in authorized camp stoves, fireplaces, or fire rings.
 2. No fire shall be left unattended or permitted to cause damage to a park facility.
 3. Fires shall be fully extinguished before its users leave the park facility.
-

4. Fires normally permitted in a park may be prohibited by Vernonia Rural Fire Protection District, the State Department of Forestry, the State Fire Marshall or the County Forest Protection Officer.

Section 11. [Alcoholic Beverages)

- I. The possession, serving or consumption of alcoholic beverages is prohibited, except in the following designated park areas:
 - a. Designated campsites in Anderson Park, Airport Park, and Vernonia Lake Spencer Park that have been paid for by registered camp users.
 - b. At Hawkins Park, only as authorized by Friends of the Scout Cabin for Scout Cabin use and only authorized by the City for the Gazebo in Hawkins Park
2. Consumption of alcohol by minors or provision of alcohol to minors is strictly prohibited

Section 12. (Public Nuisance.)

1. No person shall use abusive, threatening, boisterous, vile, obscene or indecent language, or gesture in a park, nor shall any person cause, attempt to cause, or bring about any public nuisance. Drunken and/or disorderly conduct is deemed a public nuisance and is cause for expulsion from a park.

Section 13. [Fishing and Boating.)

1. Fishing is allowed only in accordance with Oregon Department of Fish and wildlife rules and regulations.
2. Only non-gasoline and non- motor-powered boats or watercraft are allowed in Vernonia Lake (electric powered engines are allowed).
3. Cleaning of fish in park restrooms is prohibited.

Section 14. [Supervision of Children.)

1. Children under the age of ten (10) years must be supervised at all times by an adult. ORS 163.545
2. Parents are responsible for children using the Parks System, and will be held responsible for damage or injury caused by their children.

Section 15. [Equestrian Area of Anderson Park)

1. Horses are permitted i n the equestrian area are allowed on the Linear Trail and in the area designated for equestrian use. Horses are prohibited in all other areas of the park.
2. All users of the equestrian area are responsible for picking up all trash and other debris, cleaning up any mess they have created, and for emptying the garbage cans after each equestrian event.
3. Use of the equestrian area is at the user's own risk, and the person using the equestrian area assumes all risk associated with such use.

Section 16. [Vending/Concessions on Park Premises.]

1. Vending and concessions in City parks are only allowed with a permit approved by the City Council, upon recommendation by the Parks Committee. Applications for vending and/or a concession must be submitted to the City Recorder. Applicants may be required to consent to a criminal background check.
2. Vendors and concessionaires shall carry their own insurance and shall agree to indemnify the City for any damage to persons or property resulting directly or proximately from the operation of their business.
3. Vendors may be required to pay a concession fee to the City of Vernonia, at a rate determined by the City Council.
4. The City of Vernonia reserves the right to limit the number or types of vendors and concessions at its discretion.
5. Regardless of whether a vendor or concessions are has obtained a business license or permit to operate a business in a park, the City reserves the right to revoke the permit to operate on park premises if the operation of said vendor creates liability, hazards or problems, as determined by the Public Works Foreman or the City Attorney. The permit fee may be refunded on a pro-rated basis at the discretion of the City Administrator.

Section 17. [Appointment and Authority of Park Host]

- I. The Parks Committee will designate one member to serve on the selection committee for Park Hosts positions when candidates are under review.
2. The City Administrator, upon recommendation from the City Parks Committee, appoints Park Hosts for parks.
3. Park Hosts are volunteers for the City. Applicants for Park Host positions will be required to complete an application and consent to a criminal background check and motor vehicle record check.
4. The Park Host or a designated City employee has the authority to ask any person to leave the park immediately for violating applicable rules or regulations, or refusing to comply with applicable rules and regulations.
5. All applicable rules and regulations may be enforced by the Park Host or a designated City employee

Section 18. [Park Trespass Expulsion from Park Premises.]

1. Any Police Officer, Park Host, or designated City employee may exclude any person who violates any provision of this or any applicable rules or regulations from a park for a period not to exceed 120 days.
2. Written notice shall be given to any person excluded from a park. The notice shall specify the dates and places of exclusion. It shall be signed by the issuing party. A warning of the consequences for failure to comply shall be prominently displayed on the notice.
3. A person receiving a notice of exclusion may appeal to the City Administrator to have the written notice rescinded or the period shortened. The appeal must be filed with the City Administrator within five days of receiving notice. This section is in addition to and not in lieu of any other ordinance or law.

Section 19. (Penalty.)

- 1. Violation of a provision of this Ordinance is punishable, upon conviction, by a fine not to exceed \$500.

Section 20. [Repeal.]

- 1. This Ordinance Repeals Ordinance 761, 790 and 824.

Section 21. [Emergency Clause.]

Section 22. [Recorder's Duties:]

The City Recorder is hereby directed, upon its adoption and authentication, to number this Ordinance as the next adopted ordinance of the City of Vernonia.

Section 23. [Effective Date.] Under the provisions of the City of Vernonia Charter of 1998, Chapter VIII, Section 32, the provisions of this Ordinance shall become effective on the thirtieth (30th) day after its adoption and authentication.

May be read in full if requested _____ day of May, 2012 by the

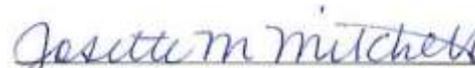
First Reading adopted as read by title only this _____ day of May, 2012 by the _____ following vote:

Ayes 5 Nays _____ Abstain _____ Absent _____

Second Reading adopted as read by title only this 21st day of May, 2012 by the following vote:

Ayes 5 Nays _____ Abstain _____ Absent _____

Signed by me, Josette Mitchell, Mayor, in authentication of its adoption this 21st day of May, 2012.


Josette Mitchell, Mayor

Attest: _____

Joann Glass, City Recorder

Top 10 Park Rules
Prepared by City of Vernonia' s Parks Committee

1. Visitors and campers at parks shall pay all applicable fees upon entering the park.
2. Motorized vehicles are allowed only on designated roads and parking areas. Speed limit in all parks is 5 miles per hour.
3. All bottles, cans, ashes, papers, wrappers, garbage and trash shall be placed in proper garbage and recycling receptacles.
4. The cutting mutilation, destruction, damaging, defacing,removal or otherwise abusing any shrubs, trees, building, restrooms signs, tables, benches, playground equipment, or other structures or equipment is prohibited.
5. Users of the parks shall respect the rights of others to peace and quiet, particularly between the hours of 10:00 PM and 7:00 AM.
6. Dogs and other pets are prohibited except on a leash. Pet owners must clean up after their pets. No animals, except service animals, are allowed in any buildings .
7. Fires are permitted only in authorized camp stoves, fireplaces, or foe rings. Fires shall be fully extinguished before its users leave the park facility.
8. Possession, serving or consumption of alcoholic beverages is prohibited, except in designated campsites in Anderson Park, Airport Park and Vernonia Lake Park that have been paid for by registered camp users of the Park, or a special permit is obtained and made available upon request. Any person using alcohol in a manner that creates offensive, abusive, harassing, loud or belligerent behavior will be asked to leave the park immediately.
9. Children under of the age of eight (8) years must be supervised at all times by an adult. Parents are responsible for children using the parks system, and will be held responsible for damage or injury caused by their children.
10. The Park Custodian or Caretaker or a City Police Officer has the authority to ask any person to leave the Park immediately for violating Park Rules and Regulations.