



City of Vernonia
1001 Bridge ST
Vernonia, OR 97064
503-429-5291

Event Date: _____
Permit No.: _____
E-mail: cityhall@vernonia-or.gov
www.vernonia-or.gov

APPLICATION FOR VERNONIA PARKS SPECIAL EVENT PERMIT

Applicant Information:

1. Individual or organization: _____
2. Address: _____ Phone: _____
3. E-mail _____
4. Name of contact person (if different than above) _____
5. Address: _____ Phone: _____

Event Information: (Note: Area will be reserved Public may be in local vicinity)

6. Description of event and activities: _____
7. Date(s) and day(s) of week: _____
8. Area(s) requested:
Anderson Park Picnic Shelter _____ Hawkins Park Gazebo _____
Grassy Area at Hawkins Park _____ Airport Park Group Area _____
Horse Arena Site (when not in use by Ridge Riders) _____
9. Time set-up begins: _____ Total number expected: _____
10. Official end of event: _____ Clean-up ends: _____
11. List the schedule of activities from set-up through clean-up (attach additional pages, if necessary): _____

12. Will the event be promoted? Yes _____ No _____
13. Will food be served or sold? Yes _____ No _____
15. Will anything else be distributed or sold? Yes _____ No _____
16. Is sound amplification proposed? Yes _____ No _____
17. Are any of the following utilities required: Electricity _____ Water _____ Restrooms _____
18. Will any signs or banners be posted or hung? Yes _____ No _____
If yes, where is it proposed that the signs or banner be placed? _____

19. With what materials will they be hung up or attached? _____
20. What materials equipment, displays will you bring on-site? _____

Signature of Applicant or Applicant's Representative

Date

Please return completed application to Vernonia City Hall or email to address above